



**GRANITE SCHOOL DISTRICT**  
**CONTRACT EMPLOYEE SCHEDULE**  
 NUMBER OF WORKING DAYS FOR EACH MONTH  
 Contract Year July 1, 2022 through June 30, 2023

	9 MONTH (180 days) Instructional Assistants Hartvigsen/School	9 MONTH (180 days) Bus Drivers	9 MONTH (183 days) Central Kitchen	9 MONTH (183 days) School Kitchens	9 MONTH (183 days) Secretaries Police Officers	9 MONTH (190 days) Nurses	9 MONTH (190 days) Teachers Preschool	9 1/2 MONTH (193 days) Secretaries	9 1/2 MONTH (200 days) Social Workers Psychologists Admin Interns	9 1/2 MONTH (200 days) Counselors	10 MONTH (203 days) Secretaries COTA, OT/PT BCBA	10 1/2 MONTH (213 days) Secretaries	12 MONTH (243 days) Licensed & Nonlicensed
Contract Starts	8/8/2022, 8/15/2022	8/10/2022	8/8/2022	8/8/2022	8/12/2022	8/16/2022	8/11/2022	8/12/2022	8/4/2022	8/1/2022	8/1/2022	7/26/2022	7/1/2022
July	0	0	0	0	0	0	0	0	0	0	0	4	19
August	13	12	14	13	14	12	15	14	20	23	23	23	23
September	19	19	19	19	20	21	21	21	21	21	21	21	21
October	18	18	19	19	18	19	19	19	19	19	19	19	19
November	19	19	19	19	19	19	19	19	19	19	19	19	20
December	15	15	15	15	15	15	15	15	15	15	15	15	15
January	18	19	19	19	18	20	20	20	20	20	20	20	20
February	17	17	17	18	18	19	19	19	19	19	19	19	19
March	17	17	17	17	17	18	18	18	18	18	18	18	23
April	20	20	20	20	20	20	20	20	20	20	20	20	20
May	22	22	22	22	22	22	22	22	22	22	22	22	22
June	2	2	2	2	2	3	2	6	7	4	7	12	21
Contract Ends	6/2/2023	6/2/2023	6/2/2023	6/2/2023	6/2/2023	6/5/2023	6/2/2023	6/8/2023	6/9/2023	6/6/2023	6/9/2023	6/16/2023	6/30/2023
<b>Total Days</b>	<b>180</b>	<b>180</b>	<b>183</b>	<b>183</b>	<b>183</b>	<b>188</b>	<b>190</b>	<b>193</b>	<b>200</b>	<b>200</b>	<b>203</b>	<b>213</b>	<b>243</b>

**NOTE:** THE FOLLOWING NOTATIONS OR EXCEPTIONS APPLY TO THE ABOVE CALENDAR.

- Back-to-school night** is not included in the contract of any secretaries and classified employees who do not have a normal evening work assignment. If these employees are required to work on this evening they must be compensated through trade time or compensatory time.
- 9 Month Secretaries and Police Officers** are assigned to work both nights of Parent-Teacher Conferences and will get the Compensatory Days off. If they do not work both nights, then Secondary Principals will require them to make up these days at a time to be determined by the Principal or Chief of Police.
- Secretaries** will begin on the dates identified. However, one work day may be traded for the Professional Development Day for those secretaries who attend the Professional Development Day outside of their contract. School based secretaries may trade the nights of Parent Teacher Conferences for the Teacher Compensatory Day.
- Fall Recess** is Thursday and Friday, October 13 and 14, 2022. These are non-working days for all contract employees.
- Winter Recess** is Friday, December 23, 2022 through Monday, January 2, 2023 for 12 month employees. Work resumes Tuesday, January 3, 2023.
- 12 month custodians** will trade sixteen (16) contract working hours to be used during winter recess. Not working 16 hours during winter recess must be approved under the vacation policy.
- Spring Recess** is Monday, March 27, 2023 thru Friday, March 31, 2023. These dates are working days for all 12 month employees.
- A Legislative Instructional Exemption** day is scheduled for Wednesday, November 23, 2021. **This is a contract day for all 12 month employees.**
- Emergency Closure Make-Up Day** is Friday, March 31, 2023. This will be a work day if school is closed for a day during the year due to weather or other circumstances. **This is a work day for all 12 month employees regardless of the need for a make up day.**
- Preschool Designated Trade Days** for 2022-2023 are September 23, November 14, December 21, January 13, February 10, March 23, April 7 and May 12.
- High School and Junior High School Kitchens** will work August 8 & 17. **Elementary School Kitchens** will work August 8 & 15.
- Hartvigsen Instructional Assistants** will work August 8, 9, & 10. **School based Instructional Assistants** will work August 15, 16, & 17.
- Kindergarten Teachers** work August 3, 4, & 5 for kindergarten testing and do not work August 18, 19, and 22 in exchange.