



GRANITE SCHOOL DISTRICT
CONTRACT EMPLOYEE SCHEDULE
 NUMBER OF WORKING DAYS FOR EACH MONTH
 Contract Year July 1, 2023 through June 30, 2024

	9 MONTH (180 days) Instructional Assistants	9 MONTH (180 days) Bus Drivers	9 MONTH (183 days) Central Kitchen	9 MONTH (183 days) School Kitchens	9 MONTH (183 days) Secretaries Police Officers	9 MONTH (188 days) Nurses	9 MONTH (189 days) Teachers Preschool	9 1/2 MONTH (193 days) Secretaries	9 1/2 MONTH (200 days) Social Workers Psychologists Admin Interns	9 1/2 MONTH (200 days) Counselors	10 MONTH (203 days) Secretaries COTA, OT/PT BCBA	10 1/2 MONTH (213 days) Secretaries	12 MONTH (243 days) Licensed & Nonlicensed
Contract Starts	8/9/2023	8/9/2023	8/7/2023	8/7/2023	8/8/2023	8/9/2023	8/7/2023	8/2/2023	7/31/2023	7/26/2023	8/1/2023	7/25/2023	7/1/2023
July	0	0	0	0	0	0	0	0	1	4	0	5	19
August	17	16	18	17	18	17	19	22	23	23	23	23	23
September	18	18	18	18	19	20	20	20	20	20	20	20	20
October	19	19	20	20	19	20	20	20	20	20	20	20	20
November	19	19	19	19	19	19	19	19	19	19	19	19	20
December	15	15	16	16	15	16	16	16	16	16	16	16	16
January	20	20	20	20	20	20	20	20	20	20	20	20	20
February	18	19	18	19	19	20	20	20	20	20	20	20	20
March	20	20	20	20	20	21	21	21	21	21	21	21	21
April	16	16	16	16	16	17	16	17	16	16	17	17	22
May	18	18	18	18	18	18	18	18	21	20	21	21	22
June	0	0	0	0	0	0	0	0	2	0	6	10	19
Contract Ends	5/24/2024	5/24/2024	5/24/2024	5/24/2024	5/24/2024	5/24/2024	5/24/2024	5/24/2024	6/4/2024	5/30/2024	6/10/2024	6/14/2024	6/28/2024
Total Days	180	180	183	183	183	188	189	193	199	199	203	213	243

NOTE: THE FOLLOWING NOTATIONS OR EXCEPTIONS APPLY TO THE ABOVE CALENDAR.

Last Updated: 6/29/2023

- Back-to-school night** is not included in the contract of any secretaries and classified employees who do not have a normal evening work assignment. If these employees are required to work on this evening they must be compensated through trade time or compensatory time.
- 9 Month Secretaries and Police Officers** are assigned to work both nights of Parent-Teacher Conferences and will get the Compensatory Days off. If they do not work both nights, then Secondary Principals will require them to make up these days at a time to be determined by the Principal or Chief of Police.
- Secretaries** will begin on the dates identified. However, one work day may be traded for the Professional Development Day for those secretaries who attend the Professional Development Day outside of their contract. School based secretaries may trade the nights of Parent Teacher Conferences for the Teacher Compensatory Day.
- Fall Recess** is Thursday and Friday, October 12 and 13, 2023. These are non-working days for all contract employees.
- Winter Recess** is Monday, December 25, 2023 through Tuesday, January 2, 2024 for 12 month employees. Work resumes Wednesday, January 3, 2024.
- 12 month custodians** will trade sixteen (16) contract working hours to be used during winter recess. Not working 16 hours during winter recess must be approved under the vacation policy.
- Spring Recess** is Monday, April 1, 2024 thru Friday, April 5, 2024. These dates are working days for all 12 month employees.
- A Legislative Instructional Exemption** day is scheduled for Wednesday, November 22, 2023. **This is a contract day for all 12 month employees.**
- Emergency Closure Make-Up Day** is Tuesday, May 28, 2024. This will be a work day if school is closed for a day during the year due to weather or other circumstances. **This is a work day for all 12 month employees regardless of the need for a make up day.**
- Preschool Designated Trade Days** for 2023-2024 are September 22, October 11, November 21, December 22, January 12, February 9, March 29, and April 12.
- High School and Junior High School Kitchens** will work August 8 & 17. **Elementary School Kitchens** will work August 8 & 15.
- Hartvigsen Instructional Assistants** will work August 2, 3, & 4. **School based Instructional Assistants** will work August 9, 10, & 11.
- Kindergarten Teachers** work August 3, 4, & 5 for kindergarten testing and do not work August 18, 19, and 22 in exchange.