



GRANITE SCHOOL DISTRICT
CONTRACT EMPLOYEE SCHEDULE
NUMBER OF WORKING DAYS FOR EACH MONTH
Contract Year July 1, 2024 through June 30, 2025

	9 MONTH (180 days) Contract IA, Para & Preschool Lead	9 MONTH (180 days) Bus Drivers	9 MONTH (183 days) Central Kitchen	9 MONTH (183 days) School Kitchens	9 MONTH (183 days) Secretaries Police Officers	9 MONTH (188 days) Nurses	9 MONTH (189 days) Teachers Preschool	9 1/2 MONTH (193 days) Secretaries	9 1/2 MONTH (199 days) Social Workers Psychologists Admin Interns	9 1/2 MONTH (199 days) Counselors	10 MONTH (203 days) Secretaries COTA, OT/PT BCBA	10 1/2 MONTH (213 days) Secretaries	12 MONTH (243 days) Licensed & Nonlicensed
Contract Starts	8/7/2024	TBD	8/5/2024	8/5/2024	8/6/2024	8/6/2024	8/6/2024	7/30/2024	7/29/2024	7/25/2024	7/29/2024	7/22/2024	7/1/2024
July	0	0	0	0	0	0	0	2	3	5	3	7	21
August	18	17	19	18	19	19	20	22	22	22	22	22	22
September	19	19	19	19	20	20	20	20	20	20	20	20	20
October	20	20	21	21	20	21	21	21	21	21	21	21	21
November	17	17	17	17	17	18	18	18	18	18	18	18	19
December	15	15	15	15	15	15	15	15	15	15	15	15	15
January	18	18	19	19	18	19	19	19	19	19	19	19	21
February	17	18	17	18	18	19	19	19	19	19	19	19	19
March	20	20	20	20	20	21	21	21	21	21	21	21	21
April	17	17	17	17	17	17	17	17	17	17	17	17	22
May	19	19	19	19	19	19	19	19	19	19	19	20	21
June	0	0	0	0	0	0	0	0	5	3	9	13	20
Contract Ends	5/29/2025	5/29/2025	5/29/2025	5/29/2025	5/29/2025	5/29/2025	5/29/2025	5/29/2025	6/6/2025	6/4/2025	6/12/2025	6/19/2025	6/30/2025
Total Days	180	180	183	183	183	188	189	193	199	199	203	213	243

NOTE: THE FOLLOWING NOTATIONS OR EXCEPTIONS APPLY TO THE ABOVE CALENDAR.

Last Updated: 2/23/2024

- Back-to-school night** is not included in the contract of any secretaries and classified employees who do not have a normal evening work assignment. If these employees are required to work on this evening they must be compensated through trade time or compensatory time.
- 9 Month Secretaries and Police Officers** are assigned to work both nights of Parent-Teacher Conferences and will get the Compensatory Days off. If they do not work both nights, then Secondary Principals will require them to make up these days at a time to be determined by the Principal or Chief of Police.
- Secretaries** will begin on the dates identified. However, one work day may be traded for the Professional Development Day for those secretaries who attend the Professional Development Day outside of their contract. School-based secretaries may trade the nights of Parent Teacher Conferences for the Teacher Compensatory Day.
- Fall Recess** is Thursday and Friday, October 10 and 11, 2024. These are non-working days for all contract employees.
- Winter Recess** is Monday, December 23, 2024 through Wednesday, January 1, 2025 for 12 month employees. Work resumes Thursday, January 2, 2025.
- 12 month custodians** will trade sixteen (16) contract working hours to be used during winter recess. Not working 16 hours during winter recess must be approved under the vacation policy.
- Spring Recess** is Monday, April 7, 2025 thru Friday, April 11, 2025. These dates are working days for all 12 month employees.
- A Legislative Instructional Exemption** day is scheduled for Wednesday, November 27, 2023. **This is a contract day for all 12 month employees.**
- Emergency Closure Make-Up Day** is Friday, May 30, 2025. This will be a work day if school is closed for a day during the year due to weather or other circumstances. **This is a work day for all 12 month employees regardless of the need for a make up day.**
- Preschool Designated Trade Days** for 2024-2025 are September 20, October 9, November 26, December 20, January 17, February 14, April 4, and May 1.
- High School and Junior High School Kitchens** will work August 7 & 8. **Elementary School Kitchens** will work August 8 & 9.