Article IV.F. Directors

Under the supervision of the appropriate member of the superintendency, Directors shall:

A. Supervise a district-wide program or an administrative department.

B. Evaluate and make recommendations to the superintendent for the selection, assignment and promotion of employees within their area of responsibility.

C. Supervise assigned staff in their specific job functions including participation in the ongoing evaluation of employee performance.

D. Prepare and manage annual budgets having significant financial accountability for their specific area of responsibility.

E. Assist in recommendations and evaluation of equipment purchases and capital outlay projects.

F. Provide inservice training for their employees as required for program implementation.

G. Research latest innovations and strategies and make recommendations to other administrators for implementation of projects.

H. Prepare federal and state proposals and make the necessary program reports.

I. Design, implement, monitor and evaluate experimental and pilot projects.

J. Meet with advisory committees to seek a broad range of information regarding current problems and future plans.

K. Serve as liaison with appropriate state office personnel.

L. Represent the district in public meetings when assigned.

M. Perform other duties as assigned or delegated by a member of the superintendency.