

Article IV.F. Directors

Under the supervision of the appropriate member of the superintendency, Directors shall:

- A. Supervise a district-wide program or an administrative department.
- B. Evaluate and make recommendations to the superintendent for the selection, assignment and promotion of employees within their area of responsibility.
- C. Supervise assigned staff in their specific job functions including participation in the on-going evaluation of employee performance.
- D. Prepare and manage annual budgets having significant financial accountability for their specific area of responsibility.
- E. Assist in recommendations and evaluation of equipment purchases and capital outlay projects.
- F. Provide inservice training for their employees as required for program implementation.
- G. Research latest innovations and strategies and make recommendations to other administrators for implementation of projects.
- H. Prepare federal and state proposals and make the necessary program reports.
- I. Design, implement, monitor and evaluate experimental and pilot projects.
- J. Meet with advisory committees to seek a broad range of information regarding current problems and future plans.
- K. Serve as liaison with appropriate state office personnel.
- L. Represent the district in public meetings when assigned.
- M. Perform other duties as assigned or delegated by a member of the superintendency.