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ADMINISTRATIVE MEMORANDUM NUMBER ONE HUNDRED TWENTY-EIGHT
SEX EDUCATION INSTRUCTION

I. PURPOSE

This memorandum is intended to provide Granite School District (District) students with appropriate, supportive, and factual sex education instruction and to ensure that the sex education curriculum and instruction are fully compliant with state law.

II. POLICY

A. Parental Permission Required

1. No student may receive sex education instruction until written parental permission has been obtained, i.e., until after the parental notification form has been signed and returned to the school. The school shall maintain the form on file for a period of not less than one year.
2. Schools shall provide each parent or guardian with a parental notification form which:
 - a. explains a parent's right to review proposed curriculum materials in a timely manner;
 - b. requests the parent's permission to instruct their student in identified course material related to sex education;
 - c. allows the parent to exempt their student from attendance for class periods when identified course material related to sex education is presented and discussed;

- d. is specific enough to give parents fair notice of topics to be covered; and
 - e. includes a brief explanation of the topics and materials to be presented and provides a time, place, and contact person for review of the identified curricular materials.
3. If a student's parent chooses not to have a student participate in sex education instruction, the school shall:
 - a. waive the requirement for the student to participate; or
 - b. provide the student with a reasonable alternative to the sex education instruction requirements.
4. A student's academic or citizenship performance may not be penalized if the student's parent chooses not to have the student participate in sex education instruction.

B. Complaints and Violations

1. Complaints and concerns related to the provision of human sexuality instruction should initially be handled at the school level between parents, teachers, and administrators.
2. Licensed educators shall individually record parent and community complaints or comments regarding sex education instructional programs and document their responses.
3. Complaints that cannot be settled at the school level should be sent in writing to the District Healthy Lifestyles Specialist who will forward the complaint to the District Human Sexuality Committee (Committee) for review.
4. Each school and the human sexuality committee shall log and track complaints and comments resulting from student participation in sex education instruction. The District shall report the disposition of complaints to the Utah State Board of Education (USBE) upon request.
5. The district shall report educators who willfully violate these procedures or applicable state law to the Utah Professional Practices Advisory Commission for investigation and possible discipline.

C. Human Sexuality Committee

1. Membership

- a. In accordance with state law, the Committee shall be composed of at least as many parents of students in the District as District employees.
- b. Membership is updated immediately upon resignation of a parent member and at least annually upon resignation of a district employee member.

2. Instructional Material Review

- a. The Committee convenes at least twice annually (typically fall and spring).
- b. The Committee shall review any packaged sex education materials and guest speaker presentation content relating to sex education instruction and maturation education that has been requested for use.
- c. Teachers, patrons, agencies, or organizations requesting review of instructional materials must await notification that the material has been adopted by the Board of Education of Granite School District (Board) prior to any presentation of new materials.
- d. Materials and presenters must be pre-approved by a 2/3 majority of the Committee before being submitted for public comment by Granite School District constituents.
- e. Upon completion of a 30-day public comment period, the Committee shall consider the public comment and hold a final vote.
- f. Any newly introduced instructional materials or presentations that have been formally recommended by the Committee are subsequently submitted to the Board for consideration of adoption.

- 3. The committee shall hear appeals, complaints, or other special matters pertaining to existing sex education programs and/or instruction that have not been resolved at the school level.

D. Training

1. All newly hired or newly assigned educators with responsibility for any aspect of sex education instruction will attend professional development outlining the sex education curriculum and the criteria for sex education.
2. Additionally, the District shall hold a training every three (3) years for all educators who have responsibility for any aspect of sex education instruction.

E. Board Review of Data

1. Every two years, the director of Curriculum and Instruction will present data to the Board for its review. The information presented will include:
 - a. Salt Lake County data on:
 - i. teen pregnancy;
 - ii. child sexual abuse;
 - iii. sexually transmitted diseases and sexually transmitted infections; and
 - b. the number of pornography complaints that the District has received.

/s/

Dr. Rich K. Nye
Superintendent