

GRANITE SCHOOL DISTRICT

Threats/Suspicious Call Telephone Checklist

INSTRUCTIONS: *Be calm, be courteous, and **listen**. Do not interrupt the initial message of the caller. If possible, immediately notify another person while the caller is on the line.*

Time received: _____ By: _____ Date: _____

Caller: Male: _____ Female: _____ Adult: _____ Juvenile: _____ Approximate age: _____

Origin of call: (Check Caller ID) Write number: _____

Threat Dialogue: *Substitute whatever threat type is made for the word bomb if appropriate. Pretend difficulty with hearing. Keep the caller talking. If the caller seems agreeable ask questions like:*

When will it go off? Certain hour: _____ Time remaining: _____

Where is it located? Building: _____ Floor/Office/Area: _____

What does it look like? _____

What kind of bomb? _____

What will make it explode: _____

Did you place the bomb? Y N When? _____ Who did? _____

How do you know so much about the bomb? _____

Where are you now? _____

Did the caller appear familiar with the building by his description of the bomb location? Y N
(If the building is occupied, inform the caller that detonation could cause injury or death.)

What is your name and address? _____

Write out the message in its entirety and any other comments: _____

ACTIONS TO TAKE IMMEDIATELY AFTER THE CALL

- Notify your supervisor
- Notify District Police at 801-481-7122
- Complete Additional Information Blocks on reverse side
- Talk to no one other than instructed by your supervisor or the Police.

Additional Information: (Check those that apply)

<p style="text-align: center;">Voice Characteristics</p> <p> <input type="checkbox"/> Loud <input type="checkbox"/> Soft <input type="checkbox"/> High Pitch <input type="checkbox"/> Deep <input type="checkbox"/> Raspy <input type="checkbox"/> Pleasant <input type="checkbox"/> Intoxicated <input type="checkbox"/> Other (Describe) </p>	<p style="text-align: center;">Speech</p> <p> <input type="checkbox"/> Fast <input type="checkbox"/> Slow <input type="checkbox"/> Distinct <input type="checkbox"/> Distorted <input type="checkbox"/> Stutter <input type="checkbox"/> Nasal <input type="checkbox"/> Slurred <input type="checkbox"/> Lisp <input type="checkbox"/> Other (Describe) </p>	<p style="text-align: center;">English Language</p> <p> <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor <input type="checkbox"/> Foul <input type="checkbox"/> Other (Describe) </p>
<p style="text-align: center;">Accent</p> <p> <input type="checkbox"/> Local <input type="checkbox"/> Not Local <input type="checkbox"/> Foreign <input type="checkbox"/> Region <input type="checkbox"/> Race <input type="checkbox"/> Other (Describe) </p> <p>Nationality: _____</p>	<p style="text-align: center;">Manner</p> <p> <input type="checkbox"/> Calm <input type="checkbox"/> Angry <input type="checkbox"/> Rational <input type="checkbox"/> Irrational <input type="checkbox"/> Coherent <input type="checkbox"/> Incoherent <input type="checkbox"/> Deliberate <input type="checkbox"/> Emotional <input type="checkbox"/> Righteous <input type="checkbox"/> Laughing <input type="checkbox"/> Other (Describe) </p>	<p style="text-align: center;">Background Noises</p> <p> <input type="checkbox"/> School <input type="checkbox"/> Airplanes <input type="checkbox"/> House <input type="checkbox"/> Animals <input type="checkbox"/> Trains <input type="checkbox"/> Voices <input type="checkbox"/> Music <input type="checkbox"/> Quiet <input type="checkbox"/> Interior of Vehicle <input type="checkbox"/> Street Traffic <input type="checkbox"/> Party Atmosphere <input type="checkbox"/> Office Machines <input type="checkbox"/> Other (Describe) </p>
<p style="text-align: center;">Phone Characteristics</p> <p> <input type="checkbox"/> Cell Phone <input type="checkbox"/> Home Phone <input type="checkbox"/> Business Phone <input type="checkbox"/> Facility Phone <input type="checkbox"/> District Phone <input type="checkbox"/> Long Distance Call <input type="checkbox"/> International Call </p>		

Did the voice of the caller sound familiar to you? Y N

Who did it sound like? _____