

UTAH GOVERNMENT RECORDS (GRAMA) REQUEST FORM

FAX OR MAIL THIS FORM TO:

Granite School District Police Department

2500 South State Street, Salt Lake City, Utah 84115-3110

Fax: (801) 481-7274

Description of records sought (records must be described with reasonable specificity):

- I would like to inspect (view) the records.
- I would like to receive a copy of the records. I understand that I may be responsible for fees associated with copying charges or research charges as permitted by UCA 63G-2-203. I authorize costs of up to #_____.
- UCA 63G-2-203-(4) encourages agencies to fulfill a record request without charge. Based on UCA 63G-2-203 (4), I am requesting a waiver of copy costs because:

Releasing the records primarily benefits the public rather than a person. Please explain:

- I am the subject of the record.
- I am the authorized representative of the subject of the record.
- My legal rights are directly affected by the record and I am impoverished. (Please attach information supporting your request for a waiver of the fees.)

If the requested records are not public, please explain why you believe you are entitled to access.

- I am the subject of the record.
- I am the person who provided the information.
- I am authorized to have access by the subject of the record or the person who submitted the information. Documentation required by UCA 63G-2-202, is attached.

Other. Please explain:

I am requesting expedited response as permitted by UCA 63G-2-201- (3) (b). (Please attach information that shows your status as a member of the media and a statement that the records are required for a story for broadcast or publication, or other information that demonstrates that you are entitled to expedited response.)

Requester's Name: _____

Mailing Address: _____

Daytime telephone number: _____ **Date:** _____

Signature: _____