SCHOOL DISCIPLINE REPORT

Please complete either (a) or (b) below:

(a) Get an original letter, on school letterhead from the school where the student attended during the last two years. The letter should be signed by a school official giving a report to our District whether or not disciplinary actions (i.e., suspension, expulsion, etc.) were taken in any of the following areas: (1) Safe school violations, (2) Truancy problems, or (3) Substance abuse or sales. When applicable, the school should include the discipline or attendance report listing the dates and problems.

(b) Fill in the following box including the signature of a school official and faxed it directly from the school with an attached discipline or attendance report (if applicable).

The student has required disciplinary action in the following areas:

- [ ] Safe School violations
- [ ] Truancy problems
- [ ] Substance abuse or sales
- [ ] None

_________________________________________  ____________________________
Administrator’s signature               Date