



## Granite School District Purchasing Department

### State of Utah Contract for Office Supplies

(for office supplies that aren't available at the GSD Warehouse)



### including OEM (original HP) Ink/Toner for HP printers

(See contract #19-802 with Innovative Print Consulting for Remanufactured HP Ink/Toner)

State of Utah Purchasing Contracts expire: 12/31/2024  
(renewal options to 12/31/2027)

<u>ODP BUSINESS SOLUTIONS</u> (Previously Office Depot/Office Max)	<u>STAPLES ADVANTAGE</u>
State of Utah Contract #: MA4030	State of Utah Contract #: MA4029
Vendor #: 112940	Vendor #: 31027
Contact: Marilyn Hill	Contact: Teresa Mitchell
Phone #: (858) 361-5177	Phone #: (801) 244-4390
Email: <a href="mailto:Marilyn.hill@odpbusiness.com">Marilyn.hill@odpbusiness.com</a> or <a href="mailto:John.smith1@odpbusiness.com">John.smith1@odpbusiness.com</a>	Email: <a href="mailto:Teresa.mitchell@staples.com">Teresa.mitchell@staples.com</a> or <a href="mailto:Rachel.Saechao@Staples.com">Rachel.Saechao@Staples.com</a>
Internet Order Site: <a href="https://www.odpbusiness.com/">https://www.odpbusiness.com/</a>	Internet Order Site: <a href="http://www.staplesadvantage.com">www.staplesadvantage.com</a>

Ordering Process: *\*Please check the GSD Warehouse Catalog prior to placing your order.\**  
Place order using your online account within established PCard thresholds, issue a pay voucher within established limits, or submit a requisition in QSS

### Follow Granite School District Procurement Policies and Procedures.

*\*If you don't have online account access contact Julie (see contact information below)*

**Purchasing Agent** Julie Fisher  
**Phone:** (385) 646-4309  
**E-mail:** [jlfisher@graniteschools.org](mailto:jlfisher@graniteschools.org)