

Memo to File / Public Notice

RE: Bid Process for Requisitions 732749 & 732983

From: Jared Gardner, Director of Purchasing

Date: 01/24/2024

- On January 4, 2024, I was notified of a need to provide emergency adaptive behavioral treatment and education services for a special education student. The Special Education Department worked to control the student's behavior without success and was left with an immediate need to contract for these services. Outreach was conducted by their department to multiple local service providers. Of these only one was able to provide services for this severe need and to provide them when school resumed from winter recess.
- As authorized by UCA 63G-6a-803 Emergency Procurement I made the determination to proceed with the purchase of the services from Utah Behavior Services and Utah Behavior Service Academy after making all reasonably practicable efforts with potential vendors to avoid a lapse in a critical government service and to mitigate a circumstance that would have a negative impact on public health, safety, and property.
- The highest-ranking government official to approve this purchase is Ms. Leslie Bell, Assistant Superintendent. Ratification of the emergency purchase will be requested from the Granite School District Board of Education on February 6, 2024.