Superintendent of Schools

June 16, 2015

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Hot Well Counters Requisition No. 635060

\$164,400.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of 60 Vollrath hot well counters. These hot wells will be used to serve student meals during cafeteria remodeling projects, which are scheduled throughout the school year. This requisition was signed by Mr. Rich Prall and Mr. David Garrett.

Invitations to Bid, which included specifications, were sent to prospective vendors. The results are as follows:

Restaurant and Store	\$164,400.00
Douglas Equipment	\$172,996.80
Bintz	\$175,771.80
Standard Restaurant	\$177,622.20
Gradys Food Service	\$179,842.20
Sam Tell	\$181,322.40
Pasco	\$192,600.00

Permission is requested to issue a purchase order to Restaurant and Store for the amount of \$164,400.00. Funds for this expenditure are to come from the Food Services fund.

Sincerely, Approved,

Jared Gardner David F. Garrett

Director of Purchasing

Business Administrator/Treasurer

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates **Granite School District** 2500 South State Street Salt Lake City, Utah 84115

Food Purchases for the RE: 2015-2016 School Year

Dear Dr. Bates:

The Purchasing Department is seeking approval to create and release purchase orders against requisitions received from the Central Kitchen for food and supplies used in the School Foods Program during the 2015-2016 school year. Support of this request will enable the Purchasing Department to maintain and replenish all food items which will be used to provide approximately 9,211,007 meals during the 2015-2016 school year.

The methods of procurement which will be utilized to obtain food commodities will be state contracts, district contracts, invitations for bid, and requests for quotation.

We respectfully request approval to issue purchase orders to the lowest bidders who meet or exceed specifications, on an as needed basis, for the 2015-2016 school year. This one-time approval will help to alleviate repeated board requests and allow the Central Kitchen to maintain the quality and service of the School Foods Program. Funds for these purchases will come from the School Foods Fund.

Sincerely,

Approved,

Jared Gardner

David F. Garrett

Director of Purchasing

Business Administrator/Treasurer

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Annual Purchase of Milk for the School Foods Program Requisition No. 640001 \$ 1,650,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting that an open purchase order for fluid milk and dairy products be created for the 2015-2016 school year. The milk and dairy products will be used in the School Lunch Program. This requisition was signed by Mr. Rich Prall and Mr. David Garrett.

The current contract was established with Meadow Gold using Bid 13-800 which offered four (1) year renewals. Permission is requested to exercise the third renewal option and to extend the contract by one year to June 30, 2016.

A purchase order for \$ 1,650,000.00 will be issued for the 2015-2016 school year. Funds for this expenditure are to come from the School Lunch Program.

Sincerely, Approved,

Jared Gardner David F. Garrett

Director of Purchasing Business Administrator/Treasurer

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Textbooks for 2015-2016 School Year

Dear Dr. Bates:

The district will be purchasing thousands of textbooks this coming school year. The textbooks purchased are available from Mountain State Schoolbook Depository located in Clearfield, Utah. Use of the depository provides us with the adopted textbooks at the best pricing with substantial savings on freight.

We respectfully request approval to issue purchase orders, utilizing Mountain State Schoolbook Depository, on an as needed basis for the 2015-2016 school year. This onetime approval will alleviate the repetition of requesting board approval for each individual purchase.

Sincerely,

Approved,

Jared Gardner

Director of Purchasing

David F. Garrett

Business Administrator/Treasurer

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 School Lunch Credit Card Transaction Fees Requisition No. 640026 \$98,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting an open purchase order to cover the credit card transaction fee for the PAMS Lunchroom software. This requisition was signed by Mr. Rich Prall and Mr. David Garrett.

The PAMS Lunchroom software enables parents to utilize a credit card to pay for their student's lunch account. The parents only pay the actual cost of the school lunch. This purchase order will allow the district to pay the credit card processing fee for each transaction.

Permission is requested to issue a purchase order to PAMS Lunchroom for the amount of \$98,000.00. Funds for this expenditure are to come from the Food Services fund.

Sincerely, Approved:

Jared Gardner David F. Garrett

Director of Purchasing Business Administrator/Treasurer

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Vehicle Fuel Purchases for the 2015-2016 School Year

Dear Dr. Bates:

The Purchasing Department is seeking approval to create and release purchase orders against requisitions received from various departments for fuel used in the operation of vehicles during the 2015-2016 school year.

The district participates in the State of Utah fuel dispensing program defined in State Code 63A-9-401(1)(d)(vi) and 63A-9-401(1)(f), and State Administrative Rule R27-6.

This one-time approval will help to alleviate repeated board requests and allow the departments to maintain the quality and service of each of their programs. Funds for these purchases will come from the respective departments.

Sincerely,

Approved,

Jared Gardner

**Director of Purchasing** 

David F. Garrett

Business Administrator/Treasurer

Superintendent of Schools

June 16, 2015

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Purchase of Dodge Chargers for Police Fleet Requisition No. \$109,348.00

#### Dear Dr. Bates:

The Purchasing Department has received a requisition signed by Police Chief Randy Johnson and yourself for the purchase of four 2015 Dodge Charger cars. The vehicles are for the Granite School District Police Department.

An Invitation For Bid, including specifications, was posted on BidSync.com. Bid results are as follows:

Young Automotive Group \$109, 348.00 Ken Garff West Valley Dodge No Bid Murdock Chevrolet No Bid

Permission is requested to issue a purchase order in the amount of \$109,348.00 to Young Automotive Group. Funds for this expenditure are to come from the Police Fleet budget.

Sincerely, Approved:

Jared Gardner David F. Garrett

Director of Purchasing Business Administrator/Treasurer

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115

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RE: Computers for the 2015-2016

School Year

Dear Dr. Bates:

We anticipate the district will be purchasing several thousand computers next school year and most of these will be Apple, Hewlett Packard (HP) and Lenovo brands. These brands of computers have been evaluated by the district Instructional Technology and Information Systems Departments and are approved for district use.

These computers are available directly from the manufacturers or from local retailers on state contracts.

We respectfully request approval to issue purchase orders, utilizing state contracts, on an as needed basis for the 2015-2016 school year. This one-time approval will alleviate much repetition compared to requesting board approval for each individual purchase. Funds for these purchases are to come from the budgets of the using departments, Educational Technology Department, Information Systems Department or from school funds.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Linda Mariotti

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, UT 84115 RE: Read 180 Licenses and Books Requisition No. 634904

\$58,912.31

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Ms. Noelle Converse and Ms. Linda Mariotti. This request is for Read 180 student licenses and books that are part of the ELA curriculum originally purchased by Special Education in 2011 for use in our high school special education classes. Read 180 has a reading comprehension/fluency component as well as a writing component and is designed to help students increase their comprehension (SRI) and their writing skills.

Because, several of our high schools have added 9<sup>th</sup> grade students, it is necessary to purchase licenses to cover the participation of these students in this curriculum. We also need to purchase more independent reading materials and student workbooks to continue the use of this curriculum. These items are available through the state contract with Northwest Textbook Depository.

This letter respectfully requests permission to issue a purchase order for \$58,912.31 to Northwest Textbook Depository. Funds for this purchase are to come from the Special Education Instruction budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Linda Mariotti

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, UT 84115 RE: Overdrive Downloadable eBooks 2015-2016 School Year

Dear Dr. Bates:

The district will be purchasing thousands of downloadable Audiobooks and eBook subscription licenses this coming school year. The eBooks are purchased through Overdrive and was setup for Granite School District in 2010. The vendor provides a proprietary platform for an annual fee and then provides a marketplace to purchase licenses for ebooks which are only good as long as the platform is maintained. The fees are applied to the purchase of eBooks.

Changing to a different vendor would be cost prohibitive based that GSD would lose access to all material that has already been purchased.

We respectfully request approval to issue purchase orders, utilizing Overdrive, on an as needed basis for the 2015-2016 school year. Funds for this are to come from the Educational Technology Technical Services and Secondary Library Media Budgets. This onetime approval will alleviate the repetition of requesting board approval for each individual purchase.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Linda Mariotti

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates RE: Language!

Granite School District Reading Intervention Materials

2500 South State Street Requisition 634880 Salt Lake City, Utah 84115 \$54,233.10

Dear Dr. Bates:

The Purchasing Department has received a requisition from Ms. Noelle Converse and Ms. Linda Mariotti for the purchase of Language! reading/language art materials. The instructional materials are available to the district on a Recommended Instructional Materials System (RIMS) contract with the Utah State Office of Education. The curriculum was selected after an assessment of competing products.

The Secondary Special Education Department has been using the Language! reading/language arts program in our junior high schools for the past 20 years. For the 2015-16 school year there are 3 separate curriculums purchased for Junior High and High School literacy intervention in Special Education. First, Language! 4<sup>th</sup> Edition is a direct instruction literacy program to support reading and writing development for students with disabilities in junior high. This program is for students who comprehend and decode at or below a third grade reading level.

Secondly, Language! Live is a program that includes a blended online learning component as well as teacher direct instruction. It serves students at or below a third grade reading level. This program has been implemented and expanded to 5 junior high schools. The online licenses purchased are sustainable for 3 years.

The third program purchased is Rewards—a direct instruction multisyllabic word training program. These materials are intended to be implemented with students accessing Tier I English in junior high and high school. The Rewards program is a supplement reading skill instruction in a pullout resource classroom.

Permission is requested to issue a purchase order to Voyager Learning for \$54,233.10. Funds for the purchase are to come from the Special Education budget.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Linda Mariotti

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: LANDesk Software Licenses, Maintenance and Support Requisition No. 640070 \$382,888.24

Dear Dr. Bates:

The Purchasing Department received a requisition signed by Mr. Dale Roberts and Ms. Linda Mariotti requesting maintenance and support of LANDesk software. This software is used to install operating systems, software, inventory hardware, inventory software and manage all computers in the district.

This software is available from Network Consulting Services on state contract #MA-476.

We respectfully request approval to issue a purchase order to Network Consulting Services for \$382,888.24. Funds for this expenditure will come from the Information Systems Data Processing and Technical Service Maintenance Contracts budget.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Linda Mariotti

Superintendent of Schools

June 16, 2015

Superintendent Martin Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: CommVault Backup Software

Requisition No. 634845

\$58,026.50

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Mr. Dale Roberts and Ms. Linda Mariotti. This request is for the maintenance renewal for CommVault Backup Software. This software is used to back up all district wide servers.

An Invitation to Bid, with specifications, was sent by the Purchasing Department to prospective vendors. The bid results are as follows:

<u>Company</u> <u>Price</u>

Valcom \$58,026.50

One additional bid was sent late and could not be accepted.

We respectfully request approval to issue a purchase order to Valcom for \$58,026.50. Funds for this expenditure are to come from the Information Systems, Data Processing Service, Capital Outlay Budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Linda Mariotti

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates **Granite School District** 2500 South State Street Salt Lake City, Utah 84115

RE: Canvas Instructure Learning Management System Licenses Requisition 640109

\$122,183.83

Dear Dr. Bates:

The Purchasing Department has received a requisition from Mr. Dale Roberts and Ms. Linda Mariotti for the purchase of Canvas software licenses. The licenses are for all secondary students (27,581) in Granite District and facilitate their taking online courses through Granite Connect and to enable secondary teachers to maintain class spaces wherein documents, assignments and assessments can be posted and through which students can participate in blended learning.

This is a software option brokered by Utah Education Network (U.E.N.) that was implemented in K-12 schools state wide. Under the U.E.N. contract the licenses are available to the district for \$4.43 per student.

We respectfully request approval to issue a purchase order to Utah Education Network for \$122,183.83. Funds for this expenditure are to come from the Information Systems, Data Processing, Capital Outlay Budget.

Sincerely, Approved, Approved,

David F. Garrett Jared Gardner Ms. Linda Mariotti

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, UT 84115 RE: Online Tests for Gifted Education

Requisition No. 634615

\$ 53,974.60

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Ms. Mary Alice Rudelich and Ms. Linda Mariotti. This request is for multiple online tests for the gifted education program.

Houghton Mifflin Harcourt is the developer and publisher of this material and, as such, is the sole source. A negotiated written price quotation has been obtained from Heather Pillman, Account Manager, Houghton Mifflin Harcourt.

Permission is requested to issue a purchase order to Houghton Mifflin Harcourt for \$53,974.60. Funds for this expenditure are to come from the Curriculum, Gifted Education Budget.

Sincerely, Approved: Approved:

Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Linda Mariotti
Assistant Superintendent

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, UT 84115 RE: 9-12 Science Electronic Textbook Adoption

Requisition: 640119

\$825,825.50

Dear Dr. Bates:

The Purchasing Department has received a requisition under the signatures of Mary Alice Rudelich, Director of Curriculum and Instruction and Linda Mariotti, Assistant Superintendent for the purchase of McGraw Hill's CINCH Science electronic textbooks. These materials were selected through a process of evaluating competing products from the Utah RIMS list by a committee comprised of representatives from each of Granite's secondary schools.

A district wide pricing structure has been negotiated to purchase these e-materials for Granite District 9-12 students for the next six years. We have also negotiated expanded professional development support for science teachers to include not only webinars and interactive use of the tools, but also coaching and small group lesson study-crucial to effective implementation of our district goal of 1:1 devices in secondary classrooms. We are leveraging end-of-fiscal-year goals of the publisher and a unique bundling of online materials and resources to provide much needed instructional support for our students and teachers.

The cost of e-materials for this six year package for all of our senior high schools and junior highs with 9<sup>th</sup> grade students is \$768,325.50 and the cost for the professional development is \$57,500.00. Permission is requested to issue a purchase order to Mountain States Schoolbook Depository for the purchase. Funding for these materials and services is from the Curriculum budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Ms. Linda Mariotti
Director of Purchasing Business Administrator/Treasurer Assistant Superintendent

Superintendent of Schools

June 16, 2015

Superintendent Martin Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Microsoft Azure Software

Information Systems Department

Requisition No. 634631

\$101,561.88

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Mr. Dale Roberts and Ms. Linda Mariotti. This request is for the purchase of 84 licenses of Microsoft Azure which are used to backup student and staff files to the cloud. This is daily backup and for disaster recovery to replicate the data for recovery. It is an addition to the Microsoft EES Campus Agreement.

This software is available from En Pointe Technologies on state contract #MA-095.

We respectfully request approval to issue a purchase order to En Pointe Technologies for \$101,561.88. Funds for this expenditure are to come from the Information Systems, Data Processing, Capital Outlay Budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Linda Mariotti

Superintendent of Schools

June 16, 2015

Superintendent Martin Bates RE: Welding Booth at Taylorsville High

Granite School District School

2500 South State Street Requisition No. 635127

Salt Lake City, Utah 84115 \$139,720.00

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signature of Mr. Donald Adams. This request is for the installation of a welding booth at Taylorsville High School.

An Invitation For Bid, including specifications, was posted on BidSync.com. Bid results are as follows:

Jardine Malaska Construction	139,720.00
JC Construction	178,867.00
Veritas Inc.	179,517.00
Wasatch West Contracting	203,377.00
OMA Construction	315,001.00

Permission is requested to issue a purchase order to Jardine Malaska Construction for \$139,720.00. Funds for this expenditure are to come from the Career and Technical Education Budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Donald L. Adams

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Annual Linen Needs

Dear Dr. Bates:

The Purchasing Department anticipates receiving a requisition requesting that an open purchase order for linen needs be created for the 2015-2016 school year.

This purchase order would cover continuous roll towels, matting and dust mops for all district locations.

G & K Services currently provides the districts linen needs under State Contract # MA-1247

We respectfully request approval to issue a purchase order to G & K Services upon receipt of a requisition. The funds for this expenditure are to come from the Custodial Services budget.

Sincerely, Approved: Approved:

Jared Gardner David F. Garrett

Donald L. Adams

Director of Purchasing Business Administrator/Treasurer Assista

**Assistant Superintendent** 

Superintendent of Schools

June 16, 2015

Superintendent Dr. Martin W. Bates **Granite School District** 2500 South State Street Salt Lake City, Utah 84115

RE: Purchase of Jacobsen Mower for Grounds Department Requisition No. 110004 \$79,777.00

Donald L. Adams

### Dear Superintendent Bates:

The Purchasing Department has received a requisition signed by Director Rex Goudy and Mr. Donald L. Adams for the purchase of a Jacobsen HR-9016 Rotary Mower. The mower is for the Granite School District Grounds Department.

This mower is available from RMT Equipment under State Contract MA2180.

Permission is requested to issue a purchase order in the amount of \$79,777.00 to RMT Equipment. Funds for this expenditure are to come from the Grounds equipment budget.

Sincerely, Approved, Approved,

David F. Garrett Jared Gardner

Director of Purchasing Business Administrator/Treasurer

**Assistant Superintendent** 

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Carpet for Hunter High School Requisition No. 110036

\$202,913.28

Dear Dr. Bates:

The Purchasing Department has received a requisition signed by Mr. Rex Goudy and Mr. Donald L. Adams for the purchase of carpet. The carpet is for Hunter High School.

The purchase is being made from Shaw Contract Group under District Contract 13-214.

In order not to lose installation time, a purchase order was issued to Shaw Contract Group in the amount of \$202,913.28. Ratification of this action is respectfully requested. Funds for this expenditure will come from the Custodial operation of building services budget.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Donald L. Adams

Superintendent of Schools

June 16, 2015

Superintendent Martin W. Bates **Granite School District** 2500 South State Street Salt Lake City, Utah 84115

RE: Carpet for Eisenhower Jr. High

Requisition No. 110037

\$63,709.16

Dear Dr. Bates:

The Purchasing Department has received a requisition signed by Director Rex Goudy and Assistant Superintendent Don Adams for the purchase of carpet. The carpet is for Eisenhower Jr. High School.

The purchase is being made from Shaw Contract Group under District Contract 13-214.

Permission is requested to issue a purchase order in the amount of \$63,709.16 to Shaw Contract Group. Funds for this expenditure will come from the Custodial operation of building services budget.

Sincerely, Approved, Approved,

Jared Gardner

David F. Garrett

Director of Purchasing Business Administrator/Treasurer

Donald L. Adams

Assistant Superintendent

Superintendent of Schools

June 16, 2015

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Blue Bird School Bus Parts for Transportation Department Requisition No. 640032 \$50,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of Blue Bird bus parts, on an as-needed basis, for the 2015-2016 school year. This requisition has been signed by Mr. Tom Given and Mr. Donald Adams.

This service will be performed by Bryson Sales & Service under District Contract 13-203.

Permission is requested to issue a purchase order in the amount of \$50,000.00 to Bryson Sales & Service. Funds for this expenditure are to come from the Repair Parts Budget.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Donald L. Adams

Director of Purchasing Pusiness Administrator/Transurer Assistant Superinten

Superintendent of Schools

June 16, 2015

Superintendent Martin Bates RE: Preschool Playground at Skyline

Granite School District High School

2500 South State Street Requisition No. 632199

Salt Lake City, Utah 84115 \$128,443.00

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signature of Mr. Donald Adams. This request is for the installation of a preschool playground at Skyline High School.

An Invitation For Bid, including specifications, was posted on BidSync.com. Bid results are as follows:

Jardine Malaska Construction\$220,800.00England Construction139,440.00Wasatch West Contracting128,443.00

Permission is requested to issue a purchase order to Wasatch West Contracting for \$128,443.00. Funds for this expenditure are to come from the Capital Outlay Budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Donald L. Adams

Superintendent of Schools

June 16, 2015

RE:

Superintendent Martin Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 Irrigation System Upgrade at Bennion Elementary School Requisition No. 109921

\$79,950.00

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signature of Mr. Donald Adams. This request is for irrigation system upgrades at Bennion Elementary School.

An Invitation For Bid, including specifications, was posted on BidSync.com. Two bids were received, but the apparent low bidder was found to not be responsive to the specifications. Bid results are as follows:

Turf Sprinkler Company \$79,950.00

Permission is requested to issue a purchase order to Turf Sprinkler Company for \$79,950.00. This bid amount is reasonable and within the budget. Funds for this expenditure are to come from the Capital Outlay Budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Donald L. Adams