

THE FOLLOWING PROPOSAL SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL

Superintendent of Schools

January 5, 2016

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, UT 84115

RE: Discovery Software Support
Requisition No. 642362
\$91,211.00

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Mr. Dale Roberts and Ms. Linda Mariotti. This request is for annual support for Discovery software which assists the schools in creating and managing their class schedules.

Education Solutions Development is the developer and author of this copyrighted software and, as such, is the sole source. A negotiated written price quotation has been obtained from Karen Lass, Sale Representative, Education Solutions Development.

Permission is requested to issue a purchase order to Education Solutions Development for \$91,211.00. Funds for this expenditure are to come from the Information Systems, Data Processing Services, Capital Outlay Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Ms. Linda Mariotti
Assistant Superintendent

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Superintendent of Schools

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Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Third Party Administrator
Workers Compensation Services
\$82,352.00

Dear Dr. Bates:

The Purchasing Department received a request to release a request for proposals (RFP) for a third party administrator for workers compensation insurance.

The Purchasing and Human Resources Departments developed and released an RFP to potential contractors through our bid system. Two proposals were received and scored against the stated criteria in the RFP. The following is the scoring results:

<u>Vendor</u>	<u>Score</u>
TRISTAR Insurance Group	964
Vendor #2	814

Permission is requested to enter into a one year contract with four one year renewal options with TRISTAR Insurance Group and issue a purchase order for \$82,352.00 for the first year of services under the contract. Additional permission is requested to renew the contract annually as permitted by the renewal options services provided meet the needs of the district. Funds for this expenditure are to come from the Self Insurance fund.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

John H. Welburn
Assistant Superintendent