

THE FOLLOWING PROPOSAL SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL.

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Superintendent of Schools

September 6, 2016

Superintendent Martin Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

RE: Change Order for Architectural  
Design Services for Cottonwood  
High School Interior Remodel  
Purchase Order No. 610156  
\$120,311.00

Dear Dr. Bates:

The Purchasing Department has received a change order request from the Architectural and Engineering Services Department. This request, signed by Mr. Jim Day and Mr. Donald Adams, is to increase the contract amount by an additional \$120,311.00 for the architectural design services on the Cottonwood High School interior remodel project. For your information the original purchase order amount was \$132,800.00.

The increase is due to additions to the initial scope of work. Additional scope included:

1. A fire sprinkling system was added to the main areas of the remodeling project (Art Wing, Administrative Offices, Counselor Offices). This required that new ceilings be installed in these areas.
2. Lighting upgrades to the Commons Areas.
3. Renovations to a Music Room to convert it to another classroom.
4. Renovations to the Broadcast studio.
5. Renovations to unused space adjacent to the Media Center to create a special education classroom.
6. Modifications to the Administrative offices to create a larger reception area, and expanded Faculty Room.
7. Upgrades to the North Lobby area.

Permission is requested to increase the above listed purchase order to cover this additional work. Funds for this expenditure are to come from the Capital Outlay Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner  
Director of Purchasing

David F. Garrett  
Business Administrator/Treasurer

Donald L. Adams  
Assistant Superintendent