

THE FOLLOWING PROPOSAL SUBMITTED BY JARED GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL

Superintendent of Schools

June 13, 2017

Superintendent Dr. Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Blue Bird School Bus Parts
for Transportation Department
Requisition No. 660037
\$120,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of Blue Bird bus parts, on an as-needed basis, for the 2017-2018 school year. This requisition has been signed by Mr. Tom Given and Mr. Donald Adams.

This service will be performed by Bryson Sales & Service under District Contract 18-301.

Permission is requested to issue a purchase order in the amount of \$120,000.00 to Bryson Sales & Service. Funds for this expenditure are to come from the Repair Parts Budget.

Sincerely,

Approved,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent

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Superintendent of Schools

June 13, 2017

Superintendent Dr. Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Bus Tires
for Transportation Department
Requisition No. 660041
\$50,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of new bus tires, on an as-needed basis, for the 2017-2018 school year. This requisition has been signed by Mr. Tom Given and Mr. Donald Adams.

These tires are available from Jack's Tire & Oil Management on state contract #MA-211.

Permission is requested to issue a purchase order in the amount of \$50,000.00 to Jack's Tire & Oil Management. Funds for this expenditure are to come from the Student Transportation Tires Budget.

Sincerely,

Approved,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent

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Superintendent of Schools

June 13, 2017

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Annual Linen Needs

Dear Dr. Bates:

The Purchasing Department anticipates receiving a requisition requesting that an open purchase order for linen needs be created for the 2017-2018 school year.

This purchase order would cover continuous roll towels, matting, and dust mops for all district locations.

G & K Services currently provides the district's linen needs under State Contract # MA-1247.

We respectfully request approval to issue a purchase order to G & K Services upon receipt of a requisition. The funds for this expenditure are to come from the Custodial Services budget.

Sincerely,

Approved:

Approved:



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent

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Superintendent of Schools

June 13, 2017

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Annual Uniform Needs for Custodial
and Maintenance Departments

Dear Dr. Bates:

The Purchasing Department anticipates receiving a requisition requesting that an open purchase order for uniform needs be created for the 2017-2018 school year.

This purchase order would cover uniforms for the Custodial and Maintenance Departments.

ALSCO will provide the uniform needs under State Contract # MA-2246.

We respectfully request approval to issue a purchase order to ALSCO upon receipt of a requisition. The funds for this expenditure are to come from the Maintenance Services budget.

Sincerely,

Approved:

Approved:



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent

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Superintendent of Schools

June 13, 2017

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Annual Purchase of Uniforms
for Food Service Employees
Requisition No. 660019
\$150,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting that an open purchase order for uniforms be created for the 2017-2018 school year. There are approximately 700 food service employees that are allotted \$125 for uniforms and \$50 for non-slip sole shoes. This requisition was signed by Mr. Rich Prall and Mr. David Garrett.

The current contract was established with Biz Wear using Bid 13-811 which offered four (1) year renewals. Permission is requested to exercise the fourth renewal option and to extend the contract by one year to June 30, 2018.

A purchase order for \$ 150,000.00 will be issued for the 2017-2018 school year. Funds for this expenditure are to come from the School Lunch Program.

Sincerely,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

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Superintendent of Schools

June 13, 2017

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Food Purchases for the
2017-2018 School Year

Dear Dr. Bates:

The Purchasing Department is seeking approval to create and release purchase orders against requisitions received from the Central Kitchen for food and supplies used in the School Foods Program during the 2017-2018 school year. Support of this request will enable the Purchasing Department to maintain and replenish all food items which will be used to provide approximately 10,683,355 meals during the 2017-2018 school year.

The methods of procurement which will be utilized to obtain food commodities will be state contracts, district contracts, invitations for bid, and requests for quotation.

We respectfully request approval to issue purchase orders to the lowest bidders who meet or exceed specifications, on an as needed basis, for the 2017-2018 school year. This one-time approval will help to alleviate repeated board requests and allow the Central Kitchen to maintain the quality and service of the School Foods Program. Funds for these purchases will come from the School Foods Fund.

Sincerely,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

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Superintendent of Schools

June 13, 2017

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Annual Purchase of Milk for
School Foods Program
Requisition No. 660017
\$1,391,242.42

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting that an open purchase order for milk and dairy products be created for the 2017-2018 school year. The milk and dairy products will be used in the School Lunch Program. This requisition was signed by Mr. Rich Prall and Mr. David Garrett.

An Invitation For Bid, with estimated quantities, was sent by the Purchasing Department to prospective vendors. The bid results are as follows:

Southern Food Group	\$1,391,242.42
Sysco Corporation	\$2,809,362.56

Permission is requested to issue an open purchase order in the amount of \$1,391,242.42 to Southern Food Group for the 2017-2018 school year. Expenditures will be made on an as needed basis at the prices bid and will not exceed this amount without a signed change order. Funds for this expenditure are to come from the School Lunch Program.

Sincerely,



Jared Gardner
Director of Purchasing

Approved,

David F. Garrett
Business Administrator/Treasurer

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Superintendent of Schools

June 13, 2017

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Vehicle Fuel Purchases for the
2016-2017 School Year

Dear Dr. Bates:

The Purchasing Department is seeking approval to create and release purchase orders against requisitions received from various departments for fuel used in the operation of vehicles during the 2017-2018 school year.

The district participates in the State of Utah fuel dispensing program defined in State Code 63A-9-401(1)(d)(vi) and 63A-9-401(1)(f), and State Administrative Rule R27-6.

This one-time approval will help to alleviate repeated board requests and allow the departments to maintain the quality and service of each of their programs. Funds for these purchases will come from the respective departments.

Sincerely,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

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Superintendent of Schools

June 13, 2017

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Textbooks for
2017-2018 School Year

Dear Dr. Bates:

The district will be purchasing thousands of textbooks this coming school year. The textbooks purchased are available from Mountain State Schoolbook Depository located in Clearfield, Utah. Use of the depository provides us with the adopted textbooks at the best pricing with substantial savings on freight.

We respectfully request approval to issue purchase orders, utilizing Mountain State Schoolbook Depository, on an as needed basis for the 2017-2018 school year. This onetime approval will alleviate the repetition of requesting board approval for each individual purchase.

Sincerely,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

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Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: School Lunch Credit Card
Transaction Fees
Requisition No. 660089
\$110,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting an open purchase order to cover the credit card transaction fee for the PAMS Lunchroom software. This requisition was signed by Mr. Rich Prall and Mr. David Garrett.

The PAMS Lunchroom software enables parents to utilize a credit card to pay for their student's lunch account. The parents only pay the actual cost of the school lunch. This purchase order will allow the district to pay the credit card processing fee for each transaction.

Permission is requested to issue a purchase order to PAMS Lunchroom for the amount of \$110,000.00. Funds for this expenditure are to come from the Food Services fund.

Sincerely,



Jared Gardner
Director of Purchasing

Approved:

David F. Garrett
Business Administrator/Treasurer

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Superintendent of Schools

June 13, 2017

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Computers for the 2017-2018
School Year

Dear Dr. Bates:

We anticipate the district will be purchasing several thousand computers next school year, including Chromebook computers to stock in our warehouse, and most of these will be Apple, Hewlett Packard (HP) and Lenovo brands. These brands have been evaluated by the district Educational Technology and Information Systems Departments and are approved for district use.

These computers are available directly from the manufacturers or from local retailers on state contracts.

We respectfully request approval to issue purchase orders, utilizing state contracts, on an as needed basis for the 2017-2018 school year. This one-time approval will alleviate much repetition compared to requesting board approval for each individual purchase. Funds for these purchases are to come from the budgets of the requesting departments, Educational Technology Department, Information Systems Department or from school funds.

Sincerely,

Approved,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Linda Mariotti
Assistant Superintendent

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June 13, 2017

Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Computer Servers for Information
Systems Department
Requisition No. 653626
\$143,280.15

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Mr. Dale Roberts and Ms. Linda Mariotti. This request is for the purchase of new servers for the data center. It part of our usual rotation of upgrading 5-year-old technology with new server technology.

This computer equipment is available from Summit Partners Utah, on state contract #PA-2211.

We respectfully request approval to issue a purchase order to Summit Partners Utah for \$143,280.15. Funds for this expenditure are to come from the Information Systems Department, Capital Outlay Equipment Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Linda Mariotti
Assistant Superintendent

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Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Hardware Support and Software
Support for Cisco SmartNet
Requisition No. 660027
\$92,162.19

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Mr. Dale Roberts and Ms. Linda Mariotti. This request is for hardware support and software updates for one (1) year on Cisco SmartNet equipment.

The support and updates are available through a State of Utah contract AR233 with Cisco Systems via the authorized reseller ConvergeOne Inc. with preferred pricing because the original hardware was purchased through this reseller.

We respectfully request approval to issue a purchase order to ConvergeOne Inc for \$92,162.19. Funds for this expenditure are to come from the Information Systems, Capital Outlay Equipment Budget.

Sincerely,



Jared B. Gardner
Director of Purchasing

Approved:

David F. Garrett
Business Administrator/Treasurer

Approved:

Linda Mariotti
Assistant Superintendent

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Superintendent of Schools

June 13, 2017

Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: CommVault Backup Software
Requisition No. 660025
\$63,052.09

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Mr. Dale Roberts and Ms. Linda Mariotti. This request is for the maintenance renewal for CommVault Backup Software. This software is used to back up all district wide servers.

An Invitation For Bid, with specifications, was posted by the Purchasing Department to prospective vendors. The bid results are as follows:

Valcom Salt Lake City LLC \$63,052.09

We respectfully request approval to issue a purchase order to Valcom Salt Lake City LLC for \$63,052.09. Funds for this expenditure are to come from the Information Systems, Data Processing Service, Capital Outlay Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Linda Mariotti
Assistant Superintendent

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Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Microsoft Azure Software Maintenance
Information Systems Department
Requisition No. 660013
\$101,561.88

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Mr. Dale Roberts and Ms. Linda Mariotti. This request is for the software and maintenance of 84 licenses of Microsoft Azure which are used to backup student and staff files to the cloud. This is daily backup for disaster recovery to replicate the data for recovery. It is in addition to the Microsoft EES Campus Agreement.

This software and support is available through a State of Utah contract MA095 with En Pointe Technologies.

We respectfully request approval to issue a purchase order to En Pointe Technologies for \$101,561.88. Funds for this expenditure are to come from the Information Systems, Data Processing, Capital Outlay Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Linda Mariotti
Assistant Superintendent