Superintendent of Schools

June 16, 2020

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Boxlight LCD Interactive Boards Granger Elementary Requisition 683698

\$93,729.65

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signature of Mr. Rick Anthony. This request is to purchase Boxlight LCD Interactive Boards for each classroom at Granger Elementary.

Utilizing State of Utah Contract 515, it has been determined that Troxell Communications can provide the product at the price that meets district budgets. The current manufacturing lead-time is four weeks and there exists an already present back order situation from the manufacturer. Due to current lead times associated with COVID-19 and restricted installation schedules this summer, a purchase order was issued to Troxell Communications to secure the incoming stock. Time is of the essence to secure, receive and install the product prior to student arrival in August.

Administrative approval to proceed was received from Mr. Rick Anthony. We respectfully request ratification of this action. Funds for this expenditure are to come from the Title I and School Turn Around budgets.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Rick R. Anthony

Superintendent of Schools

June 16, 2020

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115

Annual Purchase of Uniforms RE: for Child Nutrition Employees

\$100,000.00

Dear Dr. Bates:

The Purchasing Department is seeking approval to release orders against an open purchase order for uniforms for the 2020-2021 school year. There are approximately 650 child nutrition employees that are allotted \$125 for uniforms and \$50 for non-slip sole shoes.

The current contract was established with BizWear using Bid 18-022R which offered four (1) year renewals. Permission is requested to exercise the second renewal option and to extend the contract by one year to June 30, 2021.

This letter requests permission from the Board of Education to issue a purchase order in the amount of \$100,000.00 for uniforms for the 2020-2021 school year. Funds for this expenditure are to come from the Child Nutrition Program.

Sincerely,

Approved,

Jared Gardner

David F. Garrett

Business Administrator/Treasurer **Director of Purchasing**

Superintendent of Schools

June 16, 2020

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Annual Purchase of Milk and

Dairy for Child Nutrition

Estimated Value: \$1,500,000.00

Dear Dr. Bates:

The Purchasing Department is seeking approval to release orders against an open purchase order for milk and dairy products for the 2020-2021 school year. The milk and dairy products will be used in the Child Nutrition Program. This program provided approximately 11,345,000 meals last year.

The milk and dairy products are available under the State of Utah contract PD1095 from Dean Foods.

Permission is requested to issue an open purchase order in the amount of \$1,500,000.00 to Dean Foods for the 2020-2021 school year. Expenditures will be made on an as needed basis at the prices bid and will not exceed this amount without a signed change order. Funds for this expenditure are to come from the Child Nutrition Food Program.

Sincerely,

Approved,

Jared Gardner

Director of Purchasing

David F. Garrett

Superintendent of Schools

June 16, 2020

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Food Purchases for the 2020-2021 School Year

Estimated Value \$10,500,000.00

Dear Dr. Bates:

The Purchasing Department is seeking approval to create and release purchase orders against requisitions received from the Central Kitchen for food and supplies used in the Child Nutrition Program during the 2020-2021 school year. Support of this request will enable the Purchasing Department to maintain and replenish all food items that will be used to provide approximately 11,345,000 meals during the 2020-2021 school year.

The methods of procurement which will be utilized to obtain food commodities will be state contracts, district contracts, invitations for bid, and requests for quotation.

We respectfully request approval to issue purchase orders to the lowest bidders who meet or exceed specifications, on an as needed basis, for the 2020-2021 school year. This one-time approval will help to alleviate repeated board requests and allow the Central Kitchen to maintain the quality and service of the Child Nutrition Program. Funds for these purchases will come from the Child Nutrition Foods Fund.

Sincerely,

Approved,

Jared Gardner

Director of Purchasing

David F. Garrett

Superintendent of Schools

June 16, 2020

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Kitchen Equipment & PAR Stock for Child Nutrition Department

\$453,811.93

Dear Dr. Bates:

At the request of the Child Nutrition Department bidding was conducted for the purchase of (10) convection ovens, (18) reach-in refrigerators, (8) roll-thru refrigerators, (7) reach-in freezers, (23) milk coolers, (18) portable salad bar units, (13) heated and proofing cabinets and (7) transport cabinets. These items are being purchased to replace equipment that has reached the end of its life-cycle at schools as well as create a limited par stock inventory of most commonly replaced equipment.

An Invitation for Bid, including specifications, was posted on-line at the Utah Public Procurement Place. The results are as follows:

Vendor	Total Price
Chef Depot	\$ 453,811.93
Restaurant & Store	\$ 467,632.36
Standard Industries	\$ 491,069.42
Bintz Restaurant Supply	\$ 515,088.25
Food Service Supply	\$ 533,769.96
Pueblo Hotel Supply	\$1,083,057.95

Permission is requested to issue a purchase order to Chef Depot for the amount of \$453,811.93. Funds for this expenditure are to come from the Child Nutrition Budget.

Sincerely,

Approved,

Jared Gardner

David F. Garrett

Director of Purchasing

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Superintendent of Schools

June 16, 2020

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Calculators, Rovers, & Software

\$135,171.52

Dear Dr. Bates:

The Purchasing Department has received a request to purchase calculator, rover, and software kits for multiple GEAR UP schools. Ms Leslie Bell will sign off on the requisitions.

Invitations to Bid, which included specifications, were sent to prospective vendors. The results are as follows:

Valley Business	\$135,171.52
EAI Education	\$137,542.20
Adorama	\$146,832.41
School Specialty	\$152,377.20

Permission is requested to issue multiple purchase orders totaling \$135,171.52 to RH Enterprises dba Valley Business Machines. Funds for this expenditure are to come from the USU Gear Up Grant.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Leslie Bell

Superintendent of Schools

June 16, 2020

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Computers for the 2020-2021

School Year

Estimated Value: \$6,000,000.00

Dear Dr. Bates:

We anticipate the district will be purchasing several thousand computers next school year, including Chromebook computers. Most of these will be Apple, Hewlett Packard (HP), Lenovo and Microsoft brands. These brands have been evaluated by the district Educational Technology Department and Information Systems and are approved for district use.

These computers are available directly from the manufacturers or from local retailers on state contracts.

We respectfully request approval to issue purchase orders, utilizing state contracts, on an as needed basis for the 2020-2021 school year. We estimate the total amount for these purchases to be approximately 6 million dollars. This one-time approval will alleviate much repetition compared to requesting board approval for each individual purchase. Funds for these purchases are to come from the budgets of the requesting departments, Educational Technology Department, Information Systems Department or from school funds.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Richard R. Anthony

Superintendent of Schools

June 16, 2020

David F. Garrett

Superintendent Martin Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: District Warehouse Purchases Estimated Value: \$3,000,000

Dear Dr. Bates:

The district's central warehouse serves a vital role in the supply chain that keeps our schools equipped with the many various products necessary to provide education to our students. In order to maximize the efficiency of our operation we purchase all of our product in bulk to reduce the cost of the products. Several of the products we purchase throughout each school year are purchased in such quantity that the individual order exceeds \$50,000.

This letter respectfully request approval to issue a purchase orders for these stock warehouse items where the order amount exceeds \$50,000 through the 2020-2021 school year. This approval will allow for less disruption in our supply chain to the schools. Funds for this expenditure are to come from the Inventory Asset Account.

Sincerely, Approved:

Jared B. Gardner

Director of Purchasing Business Administrator/Treasurer

Superintendent of Schools

June 16, 2020

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115

RE: Gymnasium Sound System Hunter High School

> Requisition 683759 \$57,983.81

Dear Dr. Bates:

The Purchasing Department has received the above stated requisition over the signature of John Welburn to purchase a new sound system for Hunter High School's gymnasium. The purchase includes product and installation.

Utilizing State of Utah contract MA3157, it has been determined that Performance Audio can provide the products and services that meets the needs of the school at the allocated budget.

Permission is requested to issue a purchase order in the amount of \$57,983.81 to Performance Audio. Funds for this expenditure are to come from Student Body Funds.

Sincerely, Approved: Approved:

Jared Gardner

David F. Garrett John H. Welburn

Superintendent of Schools

June 16, 2020

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, UT 84115 RE: Language Live Material

Req #690098 \$52,245.40

Dear Dr. Bates:

A request was submitted to the Purchasing Department by the Special Education Department for the annual purchase of Language Live reading/language art materials.

A Notice of Proposed Sole Source was published for a five-year period through 6/2021. No comments were received. A negotiated written price quotation was obtained.

We respectfully request approval to issue a purchase order to Cambium Learning Group Inc / Voyager Sopris Learning in the amount of \$52,245.40. Funds for this expenditure are to come from the Special Education budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Leslie Bell

Superintendent of Schools

June 16, 2020

Superintendent Martin Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Network Server for the Information

Systems Department Requisition No. 683673

\$107,052.96

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Dale Roberts and Mr. Rick Anthony. This request is for a large secure network server for the Information Systems Department.

This hardware is available from ConvergeOne under State of Utah contract #AR233.

We respectfully request approval to issue a purchase order to ConvergeOne in the amount of \$107,052.96. Funds for this expenditure are to come from the Information Systems Budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Rick Anthony

Superintendent of Schools

September 3, 2019

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: School Lunch Credit Card

Transaction Fees

Requisition No. 690132

\$100,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting an open purchase order to cover the credit card transaction fee for the PAMS Lunchroom software. This requisition was signed by Ms. Dana Adams and Mr. David Garrett.

The PAMS Lunchroom software enables parents to utilize a credit card to pay for their student's lunch account. The parents only pay the actual cost of the school lunch. This purchase order will allow the district to pay the credit card processing fee for each transaction.

Permission is requested to issue a purchase order to PAMS Lunchroom for \$100,000.00. Funds for this expenditure are to come from the Food Services fund.

Sincerely,

Approved:

Jared Gardner

Director of Purchasing

David F. Garrett

Superintendent of Schools

June 16, 2020

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 School Lunch Program Software Maintenance Requisition No. 690096 \$56,994.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of software maintenance for our school lunch program software system. This maintenance provides technical assistance and software updates to our purchased licenses.

PCS Revenue is the developer and author of this copyrighted software and, as such, is the sole source provider for these services.

Permission is requested to issue a purchase order to PCS Revenue for \$56,994.00. Funds for this expenditure are to come from the Food Services fund.

Sincerely,

Approved,

Jared Gardner

Director of Purchasing

David F. Garrett

Superintendent of Schools

June 16, 2020

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Steam Jacketed Kettles

Requisition No. 683530

\$188,546.08

Dear Dr. Bates:

The Purchasing Department has received a requisition signed by Ms. Dana Adams and Mr. David Garrett requesting the purchase and installation of four new steam jacketed mixing kettles for the Bates Central Kitchen.

Invitations to Bid, which included specifications, were sent to prospective vendors. The results are as follows:

Restaurant & Store	\$188,546.08
Bintz	\$199,044.00
Food Service Supply	\$206,612.48
Standard Restaurant	\$207,000.00
Chef Depot	\$209,801.84
Pueblo Hotel Supply	\$213,736.12

Permission is requested to issue a purchase order to Restaurant and Store for the amount of \$188,546.08. Funds for this expenditure are to come from the Child Nutrition Budget.

Sincerely, Approved,

Jared Gardner David F. Garrett

Director of Purchasing Business Administrator/Treasurer

Superintendent of Schools

June 16, 2020

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Trucks - 22' Cab and Chassis

Requisition No. 683612

\$247,345.08

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of four (4) 22' foot conventional cab and chassis trucks. These trucks will be used for the delivery of food to the schools from the Bates Central Kitchen. This requisition was signed by Ms. Dana Adams and Mr. David Garrett. This is replacing a board recommendation that was submitted in March and cancelled. The specifications were rewritten and rebid to better meet their needs.

An Invitation for Bid, including specifications, was posted on the Utah Public Procurement Place. Bid results are as follows:

Rush Truck Centers of Utah	\$ 247,345.08
Warner Truck Center	\$ 255,172.00
Kenworth Sales Company	\$ 261,004.00
Peterbilt of Utah	\$ 271,968.00
Mountain West Truck Center	\$ 287,668.88

Permission is requested to issue a purchase order to Rush Truck Centers of Utah for the amount of \$247,345.08. Funds for this expenditure are to come from the Food Services budget.

Sincerely,

Approved,

Jared Gardner

Director of Purchasing

David F. Garrett

Superintendent of Schools

June 16, 2020

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Purchase of Dodge Trucks

for Police Fleet Requisition 683580 \$163,448.00

Dear Dr. Bates:

The Purchasing Department has received a requisition from Police Chief Randy Porter and Dr. Martin Bates requesting the purchase of four 2020 Dodge 2500 Tradesman crew cab trucks.

These trucks are available under the State of Utah contract AV2525 from Salt Lake Valley Dodge.

Permission is requested to issue a purchase order in the amount of \$163,448.00 to Salt Lake Valley Dodge. Funds for this expenditure are to come from the Support Services budget.

Sincerely, Approved:

Jared Gardner David F. Garrett

Director of Purchasing Business Administrator/Treasurer

Superintendent of Schools

June 16, 2020

Superintendent Martin Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Veeam Availability Suite Requisition No. 683595

\$71,622.69

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Mr. Dale Roberts and Mr. Rick Anthony. This request is for Veeam Availability Suite additional licenses and software maintenance. This software is used to back up all district wide servers.

An Invitation for Bid (JF18-814) was previously published and awarded with an option to renew annually through 6/14/2023.

We respectfully request approval to issue a purchase order to Summit Partners Utah LLC for \$71,622.69. Funds for this expenditure are to come from the Information Systems Support Services and Capital Outlay budgets.

Sincerely,

Approved:

Approved:

Jared B. Gardner

David F. Garrett

Rick Anthony

Director of Purchasing

Business Administrator/Treasurer

Assistant Superintendent

Superintendent of Schools

June 16, 2020

Superintendent Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Vehicle Fuel Purchases for the 2020-2021 School Year Estimated Value: \$1,200,000.00

Dear Dr. Bates:

The Purchasing Department is seeking approval to create and release purchase orders against requisitions received from various departments for fuel used in the operation of vehicles during the 2020-2021 school year.

The district participates in the State of Utah fuel dispensing program defined in State Code 63A-9-401(1)(d)(vi) and 63A-9-401(1)(f), and State Administrative Rule R27-6.

This one-time approval will help to alleviate repeated board requests and allow the departments to maintain the quality and service of each of their programs. Funds for these purchases will come from the respective departments.

Sincerely,

Approved,

Jared Gardner

Director of Purchasing

David F. Garrett

Superintendent of Schools

June 16, 2020

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Virtual Reality Classroom Kits

\$127,110.00

Dear Dr. Bates:

The Purchasing Department has received several requisitions requesting to purchase virtual reality classroom kits for multiple schools. These requisitions were signed by Ms. Leslie Bell.

Invitations to Bid, which included specifications, were sent to prospective vendors. The results are as follows:

RobotLab \$127,110.00 Trinity3 LLC \$133,785.00

Permission is requested to issue purchase orders totaling \$127,110.00 to RobotLab. Funds for this expenditure are to come from the USU Gear Up Grant.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Leslie Bell

Superintendent of Schools

June 16, 2020

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Blue Bird School Bus Parts for Transportation Department Requisition No. 690161 \$150,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of Blue Bird bus parts, on an as-needed basis, for the 2020-2021 school year. This requisition has been signed by Dr. David Gatti and Mr. Donald Adams.

This service will be performed by Bryson Sales & Service under District Contract 18-301.

Permission is requested to issue a purchase order in the amount of \$150,000.00 to Bryson Sales & Service. Funds for this expenditure are to come from the Repair Parts Budget.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Donald L. Adams

Superintendent of Schools

June 16, 2020

Superintendent Martin Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Upgrade the Bus Wash at the

Transportation Department

\$587,000.00

Dear Dr. Bates:

The Purchasing Department received a request from the Architecture, Engineering, and Construction Department to conduct bidding to upgrade the Transportation Department bus wash.

An Invitation For Bid, including specifications, was posted on-line at the Utah Public Procurement Place. Bid results are as follows:

Entelen	587,000.00
Broderick & Henderson	589,800.00
Commercial Mechanical	624,000.00
KDK Construction	\$632,880.00

As directed by Mr. Donald Adams a purchase order was issued to Entelen for \$587,000.00. We respectfully request ratification of this action. Funds for this expenditure are to come from the Capital Outlay Budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Donald L. Adams

Superintendent of Schools

June 16, 2020

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Caterpillar Engine Parts for Transportation Department Requisition No. 690170

Donald L. Adams

\$50,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of Caterpillar engine parts, on an as-needed basis, for the 2020-2021 school year. This requisition has been signed by Dr. David Gatti and Mr. Donald Adams.

This service will be performed by Peterbilt of Utah under District Contract 18-304.

Permission is requested to issue a purchase order in the amount of \$50,000.00 to Peterbilt of Utah. Funds for this expenditure are to come from the Repair Parts Budget.

Sincerely, Approved, Approved,

Jared Gardner
Director of Purchasing
Business Administrator/Treasurer

Superintendent of Schools

June 16, 2020

Superintendent Martin Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Replace Cooling Chiller at

Westbrook Elementary School

\$165,700.00

Dear Dr. Bates:

A request to conduct bidding to replace the cooling chiller at Westbrook Elementary School was submitted to the Purchasing Department by the Construction Department.

An Invitation For Bid, including specifications, was posted on-line at the Utah Public Procurement Place. Qualifying bid results are as follows:

MHI Service	\$233,642.00
Ralph Tye & Sons	212,446.00
Mechanical Service	208,364.00
Utah Engineering	199,890.00
Archer Construction	194,451.00
US Mechanical	188,000.00
Industrial Piping	186,555.00
Commercial Mechanical	165,700.00

As directed by Mr. Donald Adams a purchase order was issued to Commercial Mechanical for \$165,700.00. We respectfully request ratification of this action. Funds for this expenditure are to come from the Capital Outlay Budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Donald L. Adams

Superintendent of Schools

June 16, 2020

Superintendent Martin W. Bates **Granite School District** 2500 South State Street Salt Lake City, Utah 84115

RE: Fertilizing and Weed Control Summer 2020 - All District Sites

Requisition No. 113711

\$52,340.12

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of fertilizing and broadleaf weed control service for the summer of 2020. This service is for applications at all district sites. This requisition has been signed by Mr. Rex Goudy and Mr. Donald Adams.

This service will be purchased from Brett Miller Landscaping under District Contract 16-205.

A purchase order for \$52,340.12 will be issued for this application. Funds for this expenditure are to come from the Maintenance and Operations Budget.

Sincerely,

Approved,

Approved,

Jared Gardner

David F. Garrett

Donald L. Adams

Director of Purchasing

Business Administrator/Treasurer

Assistant Superintendent

Superintendent of Schools

June 16, 2020

Superintendent Martin Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Upgrade the Irrigation System at Valley Junior High School

\$328,640.00

Dear Dr. Bates:

The Purchasing Department received a request from the Architecture, Engineering, and Construction Department to conduct bidding to upgrade the irrigation system at Valley Junior High School.

An Invitation For Bid, including specifications, was posted on-line at the Utah Public Procurement Place. Bid results are as follows:

Great Western Landscape \$395,700.00 J. Lyne Roberts and Sons 370,925.00 **Turf Sprinkler Company** 328,640.00

We respectfully request approval to issue a purchase order to Turf Sprinkler Company for \$328,640.00. Funds for this expenditure is to come from the Capital Outlay Budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Donald L. Adams

Superintendent of Schools

June 16, 2020

Superintendent Martin Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Pelco Security Camera Equipment

Requisition No. 113630

\$66,980.79

Dear Dr. Bates:

The above listed requisitions were submitted to the Purchasing Department over the signatures of Mr. Rex Goudy and Mr. Donald Adams. This request is for the purchase of security camera equipment for Granite Education Center.

The cameras are available from Utah Yamas Controls on district contract #17-342.

We respectfully request approval to issue purchase orders to Utah Yamas Controls in the amount of \$66,980.79. Funds for this expenditure are to come from the Capital Outlay Budget.

Sincerely, Approved: Approved:

Jared B. Gardner David F. Garrett Donald L. Adams

Superintendent of Schools

June 16, 2020

Superintendent Dr. Martin W. Bates Granite School District 2500 South State Street Salt Lake City, Utah 84115 RE: Purchase of Toro Mower for Grounds Department Requisition No. 113710 \$92,767.88

Dear Dr. Bates:

The Purchasing Department has received a requisition signed by Mr. Rex Goudy and Mr. Donald L. Adams for the purchase of a Toro Groundsmaster 5900 Mower. The mower is for the Granite School District Grounds Department.

This mower is available from Turf Equipment & Irrigation under State Contract MA2188.

Permission is requested to issue a purchase order in the amount of \$92,767.88 to Turf Equipment & Irrigation. Funds for this expenditure are to come from the Grounds equipment budget.

Sincerely, Approved, Approved,

Jared Gardner David F. Garrett Donald L. Adams