

THE FOLLOWING PROPOSAL, SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL.

Superintendent of Schools

August 4, 2020

Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Classroom Remodels at Arcadia and
Copper Hills Elementary Schools
\$69,337.00

Dear Dr. Bates:

A request to conduct bidding to remodel special education classrooms at Arcadia and Copper Hills Elementary Schools was submitted to the Purchasing Department by the construction department.

An Invitation For Bid, including specifications, was posted on-line at the Utah Public Procurement Place. Bid results are as follows:

	<u>Arcadia</u>	<u>Copper Hills</u>
Wasatch West Contracting	\$69,112.00	\$72,759.00
Judd Construction	34,804.00	\$34,533.00

After administrative approval to proceed was received from Mr. Donald Adams, purchase orders were issued to Judd Construction for a total expenditure of \$69,337.00. We respectfully request ratification of this action. Funds for this expenditure are to come from the Capital Outlay Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent



Support Services
2500 S. State Street
Salt Lake City, UT 84115

385-646-4597
Fax 385-646-4351
www.graniteschools.org

July 30, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

SUBJECT: Ratification for Arcadia and Copper Hills Classroom Remodels

Dear Dr. Bates,

The closure of the Sandburg and Westbrook Elementary campuses necessitated relocating SPED classes to Arcadia and Copper Hills Elementary Schools, respectively. When considering the relocation decisions, the design of the room modifications, and coordination of the bid process, it was imperative to have the installation complete before students arrive. A purchase order was issued to Judd Construction for \$69,337.00. A formal bid was not received until after the previous Board deadline creating the need for ratification.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams
Assistant Superintendent, Support Services

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Superintendent of Schools

August 4, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, UT 84115

RE: Print Shop Copier Maintenance
Requisition No. 690396
\$75,000.00

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Mr. Chris Lewis and Mr. David Garrett. The requisition requests a purchase order for providing ongoing maintenance and support to our copy machines in the print shop.

The services are available under state contract AR457 with a local Canon's authorized service provider Canon Solutions America.

This letter respectfully requests permission to issue a purchase order for \$75,000.00 to Canon Solutions America. Funds for this purchase are to come from each secondary school's capital budget.

Sincerely,

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

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Superintendent of Schools

August 4, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, UT 84115

RE: Secondary School Large Copier Maintenance
Requisition No. 690398
\$65,000.00

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signatures of Mr. Chris Lewis and Mr. David Garrett. The requisition requests a purchase order for providing ongoing maintenance and support to our fleet of large copy machines in the secondary schools.

The services are available under state contract AR182 with a local Konica Minolta authorized service provider Pacific Office Automation.

This letter respectfully requests permission to issue a purchase order for \$65,000.00 to Pacific Office Automation. Funds for this purchase are to come from each secondary school's capital budget.

Sincerely,

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

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Superintendent of Schools

August 4, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: District Linen Needs 2020-2021
Requisition No. 113774
\$100,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting that an open purchase order for linen needs be created for the 2020-2021 school year. This requisition has been signed by Mr. Rex Goudy and Mr. Donald L. Adams.

ALSCO will provide the district's linen needs under State Contract MA2246.

Permission is requested to create an open purchase order in the amount of \$100,000.00 to AlSCO. Funds for this expenditure will come from the Custodial Services budget.

Sincerely,

Approved,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent

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Superintendent of Schools

August 4, 2020

Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Contracted Services to Improve
AP/IB Participation and Scores at
Multiple High Schools
\$124,800.00

Dear Dr. Bates:

The Curriculum and Instruction Department has requested a contract with the non-profit organization Equal Opportunity Schools with the intent of closing the race and income participation gaps in AP/IB courses, raise test score performance as measured by exam passing, and develop systems and structures for the district to sustain and improve upon these results in future years. The program will be implemented at Cottonwood, Cyprus, Granger, Hunter, Kearns, and Taylorsville high schools.

We respectfully request approval to enter a one-year contract with Equal Opportunity Schools and to issue a purchase order for \$124,800.00. Funds for this expenditure are to come from state AP testing funds.

Sincerely,



Jared B. Gardner
Director of Purchasing

Approved:

David F. Garrett
Business Administrator/Treasurer

Approved:

Rick R. Anthony
Assistant Superintendent

THE FOLLOWING PROPOSAL SUBMITTED BY JARED GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL

Superintendent of Schools

August 4, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Excess Workers Compensation Insurance
Requisition: 690454
\$99,956.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of excess workers compensation insurance for the 2020-2021 school year. A quote has been obtained through our current contracted broker Aon Risk Solutions.

Ratification of this purchase is requested because the quotes from the broker were received after the deadline for the July Board of Education meeting. Funds for this contract will be provided from the Self Insurance fund.

Sincerely,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

THE FOLLOWING PROPOSAL SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL

Superintendent of Schools

August 4, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, UT 84115

RE: Pharmacy Benefits Management Services
Approximately \$12,652,505.00 Annually

Dear Dr. Bates:

Per the request of the Human Resources Department a request for proposal (RFP) process has been conducted for pharmacy benefits management (PBM) services. The successful PBM firm is a third-party administrator of prescription drug program. The awarded PBM will provide this service to our employee pharmacy benefit program.

The RFP was released for public bidding on the Utah Public Procurement Place. Nine vendor proposals were received. Of the nine proposals eight were found responsive to the needs of the district. The proposals were evaluated and scored by the district committee against criteria provided in the RFP. Scoring results follow:

<u>Vendor</u>	<u>Score</u>	<u>Vendor</u>	<u>Score</u>
Kennan & Associates	809.1	Vendor 5	755.1
Vendor 2	789.7	Vendor 6	723.9
Vendor 3	781.8	Vendor 7	717.7
Vendor 4	781.0	Vendor 8	703.8

Permission is requested to award a contract to Kennan & Associates. The contract term would be for three years with two one-year renewal options. The estimated annual net cost of the contract is \$12,652,505.00 for prescriptions and management fees to the PBM. This cost represents a savings of \$1,616,068.00 when compared to the 2019 contract costs. Funding for this contract will come from the district self-insurance fund.

Sincerely,

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

THE FOLLOWING PROPOSAL, SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL.

Superintendent of Schools

August 4, 2020

Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Reroofing at Bonneville Junior and
Spring Lane Elementary Schools
\$383,365.00

Dear Dr. Bates:

A request to conduct bidding for partial reroofing at Bonneville Junior High School and Spring Lane Elementary School was submitted to the Purchasing Department by the construction department.

An Invitation For Bid, including specifications, was posted on-line at the Utah Public Procurement Place. Bid results are as follows:

	<u>Bonneville</u>	<u>Spring Lane</u>
North Face Roofing	\$233,100.00	\$346,100.00
Utah Tile and Roofing	225,560.00	318,691.00
Contract West Roofing	179,900.00	293,300.00
Clark's Quality Roofing	140,970.00	242,395.00

Purchase orders were issued to Clark's Quality Roofing for a total expenditure of \$383,365.00 after administrative approval to proceed was received from Mr. Donald Adams. This was done to save time in getting this work started as soon as possible. We respectfully request ratification of this action. Funds for this expenditure is to come from the Capital Outlay Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent



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July 30, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

SUBJECT: Ratification for Re-roof of Bonneville Jr. and Spring Lane Elementary

Dear Dr. Bates,

Roofing replacements at Bonneville Junior High and Spring Lane Elementary Schools have been deemed mandatory before damage occurs next winter. Due to a limited “good weather window” and the timeline required to complete roofing design and replacements before winter weather sets in, a purchase order was issued to Clark’s Quality Roofing for \$383,365.00. A formal bid was not received until after the previous Board deadline creating the need for ratification. We respectfully request ratification of this action.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams
Assistant Superintendent, Support Services



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July 30, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

SUBJECT: Ratification for Electrical System at Westbrook for West Lake STEM

Dear Dr. Bates,

As part of our need to relocate Westlake Junior High School to the Westbrook campus, procurement of additional classroom and dining hall buildings were required. The existing Westbrook electrical system was not capable of adding the additional relocatable buildings. Due to the design of the system, coordination of the bid process, and the imperative to have the installation complete before students arrive, a purchase order was issued to Probst Electric for \$83,200.00. A formal bid was not received until after the previous Board deadline creating the need for ratification. We respectfully request ratification of this action.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams
Assistant Superintendent, Support Services

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Superintendent of Schools

August 4, 2020

Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Upgrade the Fire Alarm System at
Westbrook Elementary School
\$99,113.00

Dear Dr. Bates:

A request to conduct bidding to upgrade the fire alarm system at Westbrook Elementary School was submitted to the Purchasing Department by the Construction Department.

An Invitation For Bid, including specifications, was posted on-line at the Utah Public Procurement Place. Qualifying bid results are as follows:

Peerless Electric	\$148,873.00
Probst Electric	\$99,113.00

As directed by Mr. Donald Adams, a purchase order was issued to Probst Electric for \$99,113.00. We respectfully request ratification of this action. Funds for this expenditure are to come from the Capital Outlay Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent



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July 30, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

SUBJECT: Ratification for Fire Alarm System at Westbrook for West Lake STEM

Dear Dr. Bates,

As part of our need to relocate Westlake Junior High School STEM to the Westbrook campus, procurement of additional classroom and dining hall buildings were required. The existing Westbrook fire alarm system was not capable of adding the additional relocatable buildings. Due to the design of the system, coordination of the bid process, and the imperative to have the installation complete before students arrive, a purchase order was issued to Probst Electric for \$99,113.00. A formal bid was not received until after the previous Board deadline creating the need for ratification. We respectfully request ratification of this action.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams
Assistant Superintendent, Support Services

THE FOLLOWING PROPOSAL, SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL.

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Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Contracted Services for Blind and
Visually Impaired Students
Not to Exceed \$71,554.00

Dear Dr. Bates:

The Special Education Department has requested a contract with the Utah Schools for the Deaf and Blind to provide an orientation and mobility specialist to provide services to blind and visually impair students.

We respectfully request approval to enter a one-year contract with the Utah Schools for the Deaf and Blind and to issue a purchase order not to exceed \$71,554.00. Funds for this expenditure are to come from Special Education funding.

Sincerely,



Jared B. Gardner
Director of Purchasing

Approved:

David F. Garrett
Business Administrator/Treasurer

Approved:

Leslie Bell
Assistant Superintendent

THE FOLLOWING PROPOSAL SUBMITTED BY JARED GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL

Superintendent of Schools

August 4, 2020

Superintendent Dr. Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Waste Collection Services
Estimated - \$350,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition from the Maintenance Department to issue a purchase order for waste collection services for all sites within the district for the 2020-2021 school year.

The Board of Education awarded a contract to Republic Services at their July 1, 2019 meeting. Approval of this purchase would exercise the first of four annual renewal options available under the contract.

Permission is requested to issue a purchase order for the estimated costs for school year 2020-2021 in the amount of \$350,000. Funds for this expenditure are to come from the custodial operation of building services budget.

Sincerely,

Approved:

Approved:



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent