

THE FOLLOWING PROPOSAL, SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL.

Superintendent of Schools

August 4, 2020

Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Classroom Furniture
Granite Park Jr. High
Requisition No. 690445
\$56,600.25

Dear Dr. Bates:

The Purchasing Department received a requisition over the signature of Mr. Donald L. Adams for the purchase of classroom furniture for Granite Park Jr. High School.

Utilizing State of Contract PD3341, it has been determined that Workspace Elements can provide the products and services that will meet the needs of the district.

As directed by Mr. Donald Adams, due to the limited time available to complete this project and lead times associated with COVID-19, a purchase orders was issued to Workspace Elements for a total expenditure of \$56,600.25. We respectfully request ratification of this action. Funds for these expenditures are to come from the Capital Outlay Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent



Support Services
2500 S. State Street
Salt Lake City, UT 84115

385-646-4597
Fax 385-646-4351
www.graniteschools.org

July 30, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

SUBJECT: Ratification for Granite Park Furniture Purchase

Dear Dr. Bates,

Due to the limited time available to complete construction for the Granite Park Junior High School remodel, which will accommodate the 6th grade reconfiguration, furniture was purchased to meet increased student demand and remodel designs. A purchase order was issued to Workspace Elements for \$56,600.25. A formal bid was not received until after the previous Board deadline creating the need for ratification. We respectfully request ratification of this action.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams
Assistant Superintendent, Support Services

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Superintendent of Schools

August 4, 2020

Superintendent Martin Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Reusable Cloth Masks
for students
\$54,950.00

Dear Dr. Bates:

A request to purchase reusable cloth masks for students was submitted to the Purchasing Department by the Support Services Department.

An Invitation For Bid, including specifications, was posted on-line at the Utah Public Procurement Place. Almost 100 qualifying bids were received. The lowest price was received from PPE Trade and Support LLC at \$0.76 for youth sized masks and \$0.81 for young adult sized masks.

As directed by Mr. Donald Adams and in order to arrive by the start of school, a purchase order was issued to PPE Trade and Support LLC for \$54,950.00. We respectfully request ratification of this action. Funds for this expenditure are to come from the COVID-19 Relief Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent



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July 30, 2020

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Salt Lake City, Utah 84115

SUBJECT: Ratification for Reusable Cloth Masks for COVID-19 Response

Dear Dr. Bates,

As part of our COVID-19 response we needed to acquire student masks (cloth/reusable). Due to supply chain limitations, shipping timelines, and the ever-evolving best practices surrounding the pandemics, we needed to order before the August Board meeting. A purchase order was issued to PPE Trade and Support LLC for \$54,950.00. The need for masks at the start of the school year is vital. We respectfully request ratification of this purchase.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams
Assistant Superintendent, Support Services

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Superintendent of Schools

August 4, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Maintenance Uniforms 2020-2021
Requisition No. 113782
\$85,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting that an open purchase order for Custodial and Maintenance Services uniforms be created for the 2020-2021 school year. This requisition has been signed by Mr. Rex Goudy and Mr. Donald L. Adams.

ALSCO will provide the uniforms under State Contract MA2246.

Permission is requested to create an open purchase order in the amount of \$85,000.00 to AlSCO. Funds for this expenditure will come from the Maintenance Services budget.

Sincerely,

Approved,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Donald L. Adams
Assistant Superintendent

THE FOLLOWING PROPOSAL SUBMITTED BY JARED GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL

Superintendent of Schools

August 4, 2020

Superintendent Dr. Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, Utah 84115

RE: Paper & Supplies
Print Shop
Requisition No. 90399
\$55,000.00

Dear Dr. Bates:

The Purchasing Department has received a requisition signed by Mr. David F. Garrett for an open PO for paper and supplies covering the 2020-2021 school year.

Utilizing State of Utah Contracts PD399, PD403, and AR1680, it is has been determined that Veritiv Operating Company can provide the products that will meet the needs of the school district.

We respectfully request the approval to issue a purchase order to Veritiv Operating Company for \$55,000.00. Funds for this expenditure will be coming from Printing Center Funds.

Sincerely,

Approved,



Jared Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

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Superintendent of Schools

August 4, 2020

Superintendent Martin W. Bates
Granite School District
2500 South State Street
Salt Lake City, UT 84115

RE: Secondary English Language Arts
Curriculum for 6th Grade
\$69,600.00

Dear Dr. Bates:

A request was received from the Curriculum & Instruction Department to procure additional licensing of currently licensed English Language Arts all-digital curriculum for our 6th grade students who have been transferred from elementary schools to junior high schools. This curriculum is currently utilized by grades 7-12.

We respectfully request permission to issue a purchase order in the amount of \$69,600.00 to McGraw-Hill Education for the licensing. Funds for the purchase will come from the Curriculum and Instruction budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner
Director of Purchasing

David F. Garrett
Business Administrator/Treasurer

Rick R. Anthony
Assistant Superintendent