

THE FOLLOWING PROPOSAL SUBMITTED BY JARED GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL

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Superintendent of Schools

September 1, 2020

Superintendent Dr. Martin W. Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

RE: Purchase of Backpack Sprayers  
for Custodial Services  
Requisition No. 113804  
\$188,700.00

Dear Dr. Bates:

The Purchasing Department has received a requisition signed by Mr. Donald L. Adams for the purchase of disinfecting backpack sprayers. The backpacks are for Custodial Services to use at all district locations.

These supplies are available from Waxie Sanitary Supply under State Contract MA354.

Due to the circumstances surrounding the COVID-19 pandemic and need for immediate usage, a purchase order was issued to Waxie Sanitary Supply in the amount of \$188,700.00. Ratification of this action is respectfully requested. Funds for this expenditure are to come from the Maintenance Disease Prevention Budget.

Sincerely,



Jared Gardner  
Director of Purchasing

Approved,

David F. Garrett  
Business Administrator/Treasurer

Approved,

Donald L. Adams  
Assistant Superintendent



**Support Services**  
2500 S. State Street  
Salt Lake City, UT 84115

385-646-4597  
Fax 385-646-4351  
[www.graniteschools.org](http://www.graniteschools.org)

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August 25, 2020

Superintendent Martin W. Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

**SUBJECT: Ratification for Disinfecting Backpack Sprayers**

Dear Dr. Bates,

As part of our enhanced cleaning procedures and circumstances surrounding the COVID-19 pandemic and need for immediate usage, disinfecting backpack sprayers were ordered for each school. Funds for this expenditure are to come from the Maintenance Disease Prevention Budget. A purchase order was issued to Waxie Sanitary Supply for \$188,700.00. We respectfully request ratification of this action.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams  
Assistant Superintendent, Support Services

THE FOLLOWING PROPOSAL, SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL.

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Superintendent of Schools

September 1, 2020

Superintendent Martin Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

RE: Computer Network Equipment for  
Information System Department  
Requisition No. 690756  
\$317,518.92

Dear Dr. Bates:

The above listed requisition was submitted to the Purchasing Department over the signature of Mr. Rick Anthony. This request is for computer network switches and expansion modules to upgrade the computer networks at the GEC, GTI and the Jones Center.

This hardware is available from Valcom under State contract.

We respectfully request approval to issue a purchase order to Valcom for \$317,518.92. Funds for this expenditure are to come from a CARES Act grant for COVID-19 projects.

Sincerely,

Approved:

Approved:



Jared B. Gardner  
Director of Purchasing

David F. Garrett  
Business Administrator/Treasurer

Rick Anthony  
Assistant Superintendent

THE FOLLOWING PROPOSAL, SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL.

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Superintendent of Schools

September 1, 2020

Superintendent Martin Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

RE: Replace Dust Collectors at  
Cottonwood High School  
\$62,190.00

Dear Dr. Bates:

A request to conduct bidding to replace the dust collectors in the Cottonwood High School wood shop was submitted to the Purchasing Department by the Construction Department.

An Invitation For Bid, including specifications, was posted on-line at the Utah Public Procurement Place. Bid results are as follows:

|                           |                  |
|---------------------------|------------------|
| KHI Mechanical            | \$113,329.00     |
| Archer Construction       | 72,161.00        |
| Innovative Sheet Metal    | 65,766.00        |
| <b>Mechanical Service</b> | <b>62,190.00</b> |

As directed by Mr. Donald Adams a purchase order was issued to Mechanical Service for \$62,190.00. We respectfully request ratification of this action. Funds for this expenditure are to come from the Capital Outlay Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner  
Director of Purchasing

David F. Garrett  
Business Administrator/Treasurer

Donald L. Adams  
Assistant Superintendent



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August 25, 2020

Superintendent Martin W. Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

**SUBJECT: Ratification for Dust Collectors for Cottonwood HS Wood Shop**

Dear Dr. Bates,

The CTE department requested through Architecture, Engineering and Construction, design and procurement assistance for a dust collection system for the Cottonwood High wood shop. Due to the design of the system, coordination of the bid process, and the imperative to have the installation complete before students arrive, a formal bid was posted and a purchase order was issued to the lowest bidder, Mechanical Service, for \$62,190.00. Funds for this expenditure are to come from the Capital Outlay Budget. We respectfully request ratification of this action.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams  
Assistant Superintendent, Support Services

THE FOLLOWING PROPOSAL SUBMITTED BY JARED GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL

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Superintendent of Schools

September 1, 2020

Superintendent Dr. Martin W. Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

RE: Purchase of HVAC Filters  
for all district sites  
Requisition No. 690820  
\$390,930.27

Dear Dr. Bates:

The Purchasing Department has received a requisition signed by Mr. Donald L. Adams for the purchase of HVAC high efficiency air filters. The filters are for use at all district locations.

These supplies are available from American Air Filter Company under State Contract MA2083.

Due to the circumstances surrounding the COVID-19 pandemic and need for immediate usage, a purchase order was issued to American Air Filter Company in the amount of \$390,930.27. Ratification of this action is respectfully requested. Funds for this expenditure are to come from the Maintenance Disease Prevention Budget.

Sincerely,

Approved,

Approved,



Jared Gardner  
Director of Purchasing

David F. Garrett  
Business Administrator/Treasurer

Donald L. Adams  
Assistant Superintendent



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August 25, 2020

Superintendent Martin W. Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

**SUBJECT: Ratification for HVAC High Efficiency Air Filters**

Dear Dr. Bates,

As part of our COVID mitigation measures, we have determined that increased air flow and improved filtration are important for health and safety. Working through our existing supply chain we were able to secure a production of filters expeditiously compared to other supply chains or vendors. Timing for the order was imperative to allow for order, production, and delivery at the start of the school year. A formal bid was not received until after the previous Board deadline creating the need for ratification

These supplies are available from American Air Filter Company under State Contract MA2083. A purchase order was issued to American Air Filter Company for \$390,930.27. Funds for this expenditure are to come from the Maintenance Disease Prevention Budget. We respectfully request ratification of this action.

Respectfully,

A handwritten signature in blue ink, appearing to read "D Adams".

Donald Adams  
Assistant Superintendent, Support Services

THE FOLLOWING PROPOSAL, SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL.

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Superintendent of Schools

September 1, 2020

Superintendent Martin Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

RE: Individual Acrylic Shields  
\$120,000.00

Dear Dr. Bates:

A request to purchase individual acrylic shields for tables was submitted to the Purchasing Department by the Support Services Department.

After extensive research it was determined that Utah Correctional Industries can provide the product at the price and timeline that meets the district's needs. Other products not on contract were used as comparison to ensure fair pricing and the UCI product was by far the lowest. This purchase is being made according to State Code 63G-6a-801 (2).

As directed by Mr. Donald Adams and in order to arrive by the start of school, a purchase order was issued to Utah Correctional Industries for \$120,000.00. We respectfully request ratification of this action. Funds for this expenditure are to come from the COVID-19 Relief Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner  
Director of Purchasing

David F. Garrett  
Business Administrator/Treasurer

Donald L. Adams  
Assistant Superintendent





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---

August 25, 2020

Superintendent Martin W. Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

**SUBJECT: Ratification for Acrylic Shields for Tables**

Dear Dr. Bates,

As part of our COVID mitigation measures, certain group activity tables and teaching stations may be in need of physical barriers to reduce the possibility of direct droplet transfer. Timing for the order was imperative to allow for order, production, and delivery at the start of the school year. A formal bid was not received until after the previous Board deadline creating the need for ratification

A purchase order was issued to Utah Correctional Industries (UCI) for \$120,000.00. Funds for this expenditure are to come from the COVID-19 Relief Budget. We respectfully request ratification of this action.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams  
Assistant Superintendent, Support Services

THE FOLLOWING PROPOSAL SUBMITTED BY JARED GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL

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Superintendent of Schools

September 1, 2020

Superintendent Dr. Martin W. Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

RE: Lumber for Mobile Classrooms  
Requisition No. 690631  
\$72, 654.16

Dear Dr. Bates:

The Purchasing Department has received a requisition requesting the purchase of lumber to assist students in constructing mobile classrooms. This requisition was signed by Mr. James Taylor and Ms. Leslie Bell.

Invitations to Bid, which included specifications, were sent to prospective vendors. The results are as follows:

**Stringham Lumber \$72,654.16**

Due to time constraints experience due to COVID-19, a PO was issue to Stringham Lumber for \$72,654.16. Permission is requested to ratify this purchase. Additional funds are requested to account for additional product that may be needed during the course of the year due to the learning environment. Funds for this expenditure are to come from the CTE Construction budget.

Sincerely,



Jared Gardner  
Director of Purchasing

Approved,

David F. Garrett  
Business Administrator/Treasurer

Approved,

Leslie Bell  
Assistant Superintendent



**Student Learning and Support**

2500 South State Street  
Salt Lake City, Utah 84115-3110

385-646-4513

FAX 385-646-4181

[www.graniteschools.org](http://www.graniteschools.org)

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August 26, 2020

Superintendent Martin W. Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

**SUBJECT: Ratification for CTE Relocatable Construction Lumber**

Dear Dr. Bates,

Due to COVID related issues, the lumber order for the CTE relocatable classrooms was not ordered in a timely manner. A bid was requested with a close and award date of August 18. Because it was necessary for the product to begin arriving prior to the start of school, a PO was issued prior to Board meeting. We respectfully request ratification of this action.

Sincerely,

A handwritten signature in cursive script that reads "Leslie Bell".

Leslie Bell  
Assistant Superintendent  
Student Learning and Support

THE FOLLOWING PROPOSAL, SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL.

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Superintendent of Schools

September 1, 2020

Superintendent Martin Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

RE: Student Desk Shields  
\$110,000

Dear Dr. Bates:

A request to purchase desk shields for students sitting at tables was submitted to the Purchasing Department by the Support Services Department.

Utilizing State of Utah contract MA675, it has been determined that School Specialty can provide the product at the price and timeline that meets the district's needs. Other products not on contract were used as comparison to ensure fair pricing and the School Specialty product was by far the lowest.

As directed by Mr. Donald Adams and in order to arrive by the start of school, a purchase order was issued to School Specialty for \$110,000.00. We respectfully request ratification of this action. Funds for this expenditure are to come from the COVID-19 Relief Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner  
Director of Purchasing

David F. Garrett  
Business Administrator/Treasurer

Donald L. Adams  
Assistant Superintendent



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August 25, 2020

Superintendent Martin W. Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

**SUBJECT: Ratification for Clear Plastic Student Privacy Screens**

Dear Dr. Bates,

As part of our COVID-19 mitigation strategies, 10,000 student privacy screens for student tables in classrooms were ordered. These screens allow for students to work at tables independently or collaboratively while reduce the spread of the disease. A purchase order was issued to School Specialty for \$110,000.00. A formal bid was not received until after the previous Board deadline creating the need for ratification. We respectfully request ratification of this action.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams  
Assistant Superintendent, Support Services

THE FOLLOWING PROPOSAL, SUBMITTED BY JARED B. GARDNER, DIRECTOR OF PURCHASING, IS RECOMMENDED FOR BOARD APPROVAL.

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Superintendent of Schools

September 1, 2020

Superintendent Martin Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

RE: Student Totes with Lids  
\$94,500.00

Dear Dr. Bates:

A request to purchase student storage totes with lids was submitted to the Purchasing Department by the Support Services Department.

An Invitation For Bid, including specifications, was posted on-line at the Utah Public Procurement Place. The lowest price that met the delivery requirements was received from LMS Brandz LLC at a cost of \$2.70 per tote.

As directed by Mr. Donald Adams and in order to arrive by the start of school, a purchase order was issued to LMS Brandz for \$94,500.00. We respectfully request ratification of this action. Funds for this expenditure are to come from the COVID-19 Relief Budget.

Sincerely,

Approved:

Approved:



Jared B. Gardner  
Director of Purchasing

David F. Garrett  
Business Administrator/Treasurer

Donald L. Adams  
Assistant Superintendent



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August 25, 2020

Superintendent Martin W. Bates  
Granite School District  
2500 South State Street  
Salt Lake City, Utah 84115

**SUBJECT: Ratification for Student Storage Totes**

Dear Dr. Bates,

As part of our COVID-19 mitigation strategies, student storage totes for elementary students were ordered. These storage totes have a lid and allow for students to carry and secure their personal supplies with them throughout their day. This is a mitigation strategy to avoid students sharing school supplies.

A purchase order was issued to LMS Brandz for \$94,500.00. A formal bid was not received until after the previous Board deadline creating the need for ratification. Funds for this expenditure are to come from the COVID-19 Relief Budget. We respectfully request ratification of this action.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald Adams".

Donald Adams  
Assistant Superintendent, Support Services