

# Steps for Adopting District-Wide Instructional Materials



## 1. Understand Priorities & Gather Feedback

The Curriculum & Instruction Department (C&I) surveys teachers and school administrators to get input on priorities for teaching standards.



## 2. Assemble a Selection Team

C&I Department establishes a committee composed of teachers with expertise in the content area and grade span, specialists from pertinent areas, teacher association representatives, parent representatives, and others as needed.



## 3. Identify Requirements

The committee finalizes the specific requirements and criteria that will be used to identify the best instructional materials to be used throughout the district.



## 4. Review State Materials

The committee reviews available materials recommended by the Utah State Board of Education that align with Utah Core Standards and meet the district's needs. For materials that come from an outside vendor, the committee completes the required purchasing process to ensure compliance with rules and find the best price for the materials.



## 5. Submit for Board Approval

The committee recommends the selected curriculum materials to the Granite Board of Education for review and approval.



## Teacher Use of Supplemental Instructional Materials

Teachers have the flexibility to select supplemental instructional materials that support their lesson design, planning and assessment of their students' proficiency in alignment with the Utah State Core Standards.

Certain instructional materials (novels, human sexuality materials, etc.) require an approval process with additional parent input as outlined in district policy and/or Utah law. For more information about how curriculum materials are approved, please contact Curriculum & Instruction: 385.646.4543

[graniteschools.org/curriculuminstruction](https://graniteschools.org/curriculuminstruction)

You can view curriculum materials in your child's class at any time by contacting their teacher, and by logging on to Granite's learning management system (Canvas) and Student Portal.

