



GRANITE SCHOOL DISTRICT
CONTRACT EMPLOYEE SCHEDULE
 DAYS CONTRACT EMPLOYEES DO NOT WORK
 Contract Year July 1, 2018 through June 30, 2019

	9 MONTH (180 days) Instructional Assistants	9 MONTH (180 days) Bus Drivers	9 MONTH (183 days) Central Kitchen	9 MONTH (183 days) Secretaries	9 MONTH (183 days) School Kitchens	9 MONTH (187 days) Teachers Preschool	9 MONTH (188 days) Nurses	9 1/2 MONTH (193 days) Secretaries	9 1/2 MONTH (197 days) Social Workers Psychologists	9 1/2 MONTH (197 days) Counselors	10 MONTH (203 days) COTA Secretaries	10 MONTH (204 days) Licensed OT/PT	10 1/2 MONTH (213 days) Secretaries	12 MONTH (243 days) Licensed & Nonlicensed
Contract Starts	8/15/2018	8/20/2018	8/7/2018	8/14/2018	8/7/2018	8/13/2018	8/13/2018	8/8/2018	8/6/2018	8/1/2018	8/1/2018	8/1/2018	7/26/2018	7/1/2018
July	All	All	All	All	All	All	All	All	All	All	All	All	2 - 25	4, 24
August	1 - 14 or 1-7 & 13-17	1 - 17	1-6, 7 (0.5), 8-14	1 - 13	1 - 6, 8-15	1 - 10	1 - 10	1 - 7	1 - 3					
September	3, 28	3	3, 28 (0.5)	3	3, 28	3, 28	3	3	3	3, 28	3	3	3	3
October	18, 19, 26	18, 19, 26	18, 19, 26 (0.5)	18, 19, 26	18, 19	18, 19	18, 19	18, 19	18, 19	18, 19	18, 19	18, 19	18, 19	18, 19
November	21 - 23	21 - 23	21 - 23	21 - 23	21 - 23	21 - 23	21 - 23	21 - 23	21 - 23	21 - 23	21 - 23	21 - 23	21 - 23	22, 23
December	24 - 31	24 - 31	24-27, 28(0.5), 31	24 - 31	24 - 31	24 - 31	24 - 31	24 - 31	24 - 31	24 - 31	24 - 31	24 - 31	24 - 31	24 - 31
January	1, 11, 21	1, 11, 21	1,11 (0.5), 21	1, 11, 21	1, 21	1, 21	1, 21	1, 21	1, 21	1, 21	1, 21	1, 21	1, 21	1, 21
February	15, 18	18	15 (0.5), 18	18	18	15, 18	18	18	18	15, 18	18	18	18	18
March	22 - 26	22 - 26	22, 25, 26	22 - 26	22 - 26	25, 26	25, 26	25, 26	25, 26	25, 26	25, 26	25, 26	25, 26	25, 26
April														
May	24, 27 - 31	27 - 31	24 - 31	24 - 31	24 - 31	24 - 31	27 - 31	27, 30, 31	27	27, 29 - 31	27	27	27	27
June	All	All	All	All	All	All	All	All	3 - 28	All	6 - 28	7 - 28	14 - 28	
Contract Ends	05/23/19	05/24/19	05/23/19	05/23/19	5/23/2019	05/23/19	05/25/19	05/29/19	05/31/19	05/28/19	06/05/19	06/06/19	06/13/19	06/30/19
Total Days	180	180	183	183	183	187	188	193	197	197	203	204	213	243

NOTE: THE FOLLOWING NOTATIONS OR EXCEPTIONS APPLY TO THE ABOVE CALENDAR.

- Back-to-school night** is not included in the contract of any secretaries and classified employees who do not have a normal evening work assignment. If these employees are required to work on this evening they must be compensated through trade time or compensatory time.
- 9 Month Secretaries** are assigned to work both nights of Parent-Teacher Conferences and will get the Compensatory Days off. If they do not work both nights, then Secondary Principals will require them to make up these days at a time to be determined by the Principal.
- Secretaries** will begin on the dates identified. However, one work day may be traded for the Professional Development Day for those secretaries who attend the Professional Development Day outside of their contract. School based secretaries may trade the nights of Parent Teacher Conferences for the Teacher Compensatory Day.
- Winter Recess** is Monday, December 24, 2018 through Tuesday, January 1, 2019. Work resumes Wednesday, January 2, 2019.
- 12 month custodians** will trade sixteen (16) contract working hours to be used during winter recess. Not working 16 hours during winter recess must be approved under the vacation policy.
- Spring Recess** is Monday, March 25, 2019. This is a **contract day for all 12 month employees.**
- A Legislative Instructional Exemption** day is scheduled for Tuesday, March 26, 2019. **This is a contract day for all 12 month employees.**
- Emergency Closure Make-Up Day** is Friday, May 24, 2019. This will be a work day if school is closed for a day during the year due to weather or other circumstances. **This is a work day for all 12 month employees regardless of the need for a make up day.**
- Preschool Designated Trade Days** for 2018-2019 are October 26, November 26, December 21, January 22, February 15, March 11, April 29 and May 13.
- High School and Junior High School Kitchens** will work August 15 & 16. **Elementary School Kitchens** will work August 16 & 17.
- Hartvigsen Instructional Assistants** will work August 8, 9 & 10. **School based Instructional Assistants** will work August 15, 16 & 17.