



GRANITE SCHOOL DISTRICT
CONTRACT EMPLOYEE SCHEDULE
 NUMBER OF WORKING DAYS FOR EACH MONTH
 Contract Year July 1, 2019 through June 30, 2020

	9 MONTH (180 days) Hartvigsen/School Instructional Assistants Lead Preschool Mentors	9 MONTH (180 days) Bus Drivers	9 MONTH (183 days) Central Kitchen	9 MONTH (183 days) Secretaries Police Officers	9 MONTH (183 days) School Kitchens	9 MONTH (190 days) Teachers Preschool	9 MONTH (188 days) Nurses	9 1/2 MONTH (193 days) Secretaries	9 1/2 MONTH (200 days) Social Workers Psychologists Admin Interns	9 1/2 MONTH (200 days) Counselors	10 MONTH (203 days) BCBA COTA, OT/PT Secretaries	10 1/2 MONTH (213 days) Secretaries	12 MONTH (243 days) Licensed & Nonlicensed
Contract Starts	8/7/2019, 8/14/2019	8/19/2019	8/6/2019	8/13/2019	8/6/2019	8/9/2019	8/12/2019	8/7/2019	8/2/2019	7/30/2019	8/1/2019	7/25/2019	7/1/2019
July										2		5	21
August	13	10	14	14	13	16	15	18	21	22	22	22	22
September	19	20	19	20	19	20	20	20	20	20	20	20	20
October	20	20	21	20	21	21	21	21	21	21	21	21	21
November	18	18	18	18	18	18	18	18	18	18	18	18	19
December	15	15	15	15	15	15	15	15	15	15	15	15	15
January	20	20	21	20	21	21	21	21	21	21	21	21	21
February	18	19	18	19	19	19	19	19	19	19	19	19	19
March	19	19	19	19	19	20	20	20	20	20	20	20	21
April	22	22	22	22	22	22	22	22	22	22	22	22	22
May	16	17	16	16	16	18	17	19	20	20	20	20	20
June									3		5	10	22
Contract Ends	5/23/2020	5/26/2020	5/22/2020	5/22/2020	5/22/2020	5/27/2020	5/26/2020	5/28/2020	6/3/2020	5/29/2020	6/5/2020	6/11/2020	6/30/2020
Total Days	180	180	183	183	183	190	188	193	200	200	203	213	243

NOTE: THE FOLLOWING NOTATIONS OR EXCEPTIONS APPLY TO THE ABOVE CALENDAR.

- Back-to-school night** is not included in the contract of any secretaries and classified employees who do not have a normal evening work assignment. If these employees are required to work on this evening they must be compensated through trade time or compensatory time.
- 9 Month Secretaries and Police Officers** are assigned to work both nights of Parent-Teacher Conferences and will get the Compensatory Days off. If they do not work both nights, then Secondary Principals will require them to make up these days at a time to be determined by the Principal or Chief of Police.
- Secretaries** will begin on the dates identified. However, one work day may be traded for the Professional Development Day for those secretaries who attend the Professional Development Day outside of their contract. School based secretaries may trade the nights of Parent Teacher Conferences for the Teacher Compensatory Day.
- Winter Recess** is Monday, December 23, 2019 through Wednesday, January 1, 2020. Work resumes Thursday, January 2, 2020.
- 12 month custodians** will trade sixteen (16) contract working hours to be used during winter recess. Not working 16 hours during winter recess must be approved under the vacation policy.
- Spring Recess** is Friday, March 20, 2020. This is a non-working day for all 12 month employees.
- A Legislative Instructional Exemption** day is scheduled for Wednesday, November 27, 2019. **This is a contract day for all 12 month employees.**
- Emergency Closure Make-Up Day** is Monday, March 23, 2020. This will be a work day if school is closed for a day during the year due to weather or other circumstances. **This is a work day for all 12 month employees regardless of the need for a make up day.**
- Preschool Designated Trade Days** for 2019-2020 are October 25, November 18, December 20, January 21, February 14, March 9, April 27 and May 11.
- High School and Junior High School Kitchens** will work August 14 & 15. **Elementary School Kitchens** will work August 15 & 16.
- Hartvigsen Instructional Assistants** will work August 6, 7, & 8. **School based Instructional Assistants** will work August 14, 15, & 16.
- Kindergarten Teachers** work August 5, 6, & 7 for kindergarten testing and do not work August 19, 20, and 21 in exchange.