Article IX.A.5.1. <u>Personnel File</u>

A. <u>Statement of Policy</u>

The personnel file of administrators and middle managers shall be available, by appointment, for inspection/challenge by the administrator. Any item within the file may be petitioned to be removed. Material found to be inaccurate or unfounded will be removed and destroyed. Anonymous material shall not be deemed suitable to be placed in an administrator's file.